

5 FIFTIETH
ANNIVERSARY
JOHN
JAY COLLEGE
OF
CRIMINAL
JUSTICE

COLLEGE COUNCIL
AGENDA
& ATTACHMENTS
OCTOBER 23, 2014

JOHN JAY COLLEGE OF CRIMINAL JUSTICE
The City University of New York
The College Council

October 23, 2014

1:40 p.m.

9.64NB

- I. Adoption of the Agenda
- II. Minutes of the September 22, 2014 College Council (attachment A), **Pg. 3**
- III. Approval of the Members of the College Council Committees (attachment B), **Pg. 6**
 - Kaniz Fatima was nominated to fill the vacant position as the Freshman representative on the College Council Committee., **Pg. 9**
 - Barna Akkas and Maria Plata were nominated to fill the vacant positions as the Student representative alternates on the College Council Committee., **Pg. 9**
 - Taisha Guy was nominated to fill the vacant position as the Student representative on the Faculty-Student Disciplinary Committee., **Pg. 14**
 - Nikki Hancock-Nicholson and Michael Scaduto were nominated to fill the vacant positions as the HEO representatives on the Budget and Planning Committee., **Pg. 18**
 - Anthony Marcus was nominated to fill the vacant position as the Council of Chairs representative on the Financial Planning Subcommittee and the Strategic Planning Subcommittee., **Pg. 18-19**
 - Maureen Brady-Coyle, Kelly Greene, and Rosann Santos-Elliott were nominated to fill the vacant positions as the HEO representatives on the College-Wide Assessment Committee., **Pg. 25**
- IV. Proposals from the Undergraduate Curriculum and Academic Standards Committee (attachments C1-C2) – Interim Dean Allison Pease
 - Programs
 - C1. Honors in the Economics Major, **Pg. 26**
 - C2. Honors Option for BA in Gender Studies, **Pg. 30**
- V. Proposal from the Committee on Graduate Studies (attachment D) – Associate Provost and Dean Anne Lopes
 - Academic Standard
 - D. Proposed Revision of the Grade of WU policy for graduate students, **Pg. 34**

- VI. Proposal from the Provost's Taskforce on the Student Evaluation of the Faculty (attachment E) – Director Kevin Nesbitt**
 - E. Proposal to Evaluate All Courses Using the Current Online Tool and Questionnaire for a Period of Two Years., Pg. 35**
- VII. New Business**
- VIII. Administrative Announcements – President Travis**
- IX. Announcements from the Faculty Senate – President Karen Kaplowitz**
- X. Announcements from the Student Council – President Shereef Hassan**

JOHN JAY COLLEGE OF CRIMINAL JUSTICE

The City University of New York

MINUTES OF THE COLLEGE COUNCIL

Monday, September 22, 2014

The College Council held its first meeting of the 2014-2015 academic year on Monday, September 22, 2014. The meeting was called to order at 1:50 p.m. and the following members were present: Andrea Balis, Warren Benton, Adam Berlin, Jane P. Bowers, Claudia Calirman, James Cauthen, Katarzyna Celinska, Lynette Cook-Francis, Silvia Dapia, Sandrine Dikambi, Artem Domashevskiy, Janice Dunham, Margaret Escher, Robert Terry Furst, Katie Gentile, John Gutierrez, Maki Haberfeld, Norris James, Hunter Johnson, Faika Kabir, Karen Kaplowitz, Tiffani Kennedy, Maria Kiriakova, Tom Kucharski, Carmen Kynard, Nilsa Lam, Taisha Lazare, Kyoo Lee, Anne Lopes, Vincent Maiorino, Xerxes Malki, Tiffany Onorato, Jay Pastrana, Edward Paulino, Allison Pease, Giovanni Perna, Nicole Ponzo, Dainius Remeza, Kyle Roberts, Marcel Roberts, Raul Romero, Rosann Santos-Elliott, Francis Sheehan, Charles Stone, Staci Strobl, Jeremy Travis, Robert Troy, Arturo Urena and Janet Winter.

Absent were: Grace Theresa Agalo-os, Scheveletta Alford, Anthony Capri, Marsha Clowers, Jennifer Dysart, Diana Falkenbach, Lior Gideon, Shereef Hassan, Alma Huskic, Louis Kontos, Frank Pezzella, Robert Pignatello, Muhammad Rehman, Raul Rubio, Michael Scaduto, Ian Seda, Robert Till, Fritz Umbach, Kristal Wilkins and Daniel Yaverbaum.

I. Adoption of the Agenda

A motion was made to approve the agenda. The motion was seconded and approved unanimously.

II. Election of the Secretary to the College Council

A motion was made to elect Rulisa Galloway-Perry as Secretary to the College Council. The motion was seconded and approved unanimously.

III. Minutes of the May 15, 2014 College Council

A motion was made to adopt the minutes as presented. The motion was seconded and passed.

In Favor: 44

Oppose: 0

Abstentions: 4

IV. Approval of the Members of the College Council Committees

It was moved to amend the membership list as follows:

College Council

- Professor Raul Romero, Modern Languages and Literatures department was nominated to serve as a faculty at large member.

Undergraduate Curriculum and Academic Standards Committee

- Adam Stone, Registrar replaces Vice President Robert Troy.

- Professor Ed Snajdr will serve for the fall semester and Professor Ric Curtis will serve for the spring semester as the representatives for the Anthropology department.
- Professor Bettina Murray replaces Professor Marty Wallerstein as representative for the Communication and Theater Arts department.
- Professor Ma'at Lewis replaces Vice President Lynette Cook-Francis as representative for the Counseling department.
- Professor Michael Puls will serve for the fall semester and Professor John Bryk will serve for the spring semester as the representatives of the Mathematics and Computer Science Department.

Committee on Graduate Studies

- Dean Kenneth Holmes title should read Assistant Vice President and Dean of Students.
- Professor Kevin Nadal replaces Professor Silvia Mazzula as the Graduate Program Director for Forensic Mental Health Counseling.

V. Report from the Undergraduate Curriculum and Academic Standards Committee (attachments C1-C3)

A motion was made to adopt the new course marked “C1. CSCI 3XX Databases and Data Mining”. The motion was seconded and approved unanimously.

A motion was made to adopt the new course marked “C2. LIT 2XX The Making of Science (SCI WLD)”. The motion was seconded and approved unanimously with the following amendment:

- In the Rationale section the line should read:
“By giving students direct experience of the scientific practices that produced new scientific discoveries, as well as their literary and imaginative mediation, this course will lead students to a rich understanding of the strenuous labor (both material and rhetorical) that is required to create our ‘Scientific World’.”

A motion was made to adopt the new course marked “C3. SOC 3XX Food Justice (JCII)”. The motion was seconded and approved unanimously.

VI. Report from the Committee on Graduate Studies (attachments D1-D2)

A motion was made to adopt the new course marked “D1. ICJ 705 Human Rights and Counterterrorism”. The motion was seconded and approved unanimously.

A motion was made to adopt the revised program marked “D2. Change in Advanced Certificate Program: Advanced Certificate in Terrorism Studies”. The motion was seconded and approved unanimously.

VII. New Business

Provost Bowers proposed a motion for the approval of the following faculty member nominations to the Pathways Review Committees: Associate Professor Carmen Kynard, Department of English, for Subcommittee One: “English Composition,”

“Creative Expression,” and “Individual and Society.” Associate Professor Constantin Georgatos, Department of Mathematics and Computer Science, for Subcommittee Two: “Mathematical and Quantitative Reasoning,” “Life and Physical Sciences,” and “Scientific World.” Associate Professor C. Jama Adams, Department of Africana Studies, for Subcommittee Three: “World Cultures and Global Issues” and “U.S. Experience in its Diversity.” The motion was seconded and approved unanimously.

The meeting was adjourned at 2:50 p.m.

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College Council Membership

The College Council shall be the primary governing body of John Jay College of Criminal Justice. It shall have authority to establish College policy on all matters except those specifically reserved by the Education Law or by the Bylaws of the Board of Trustees of The City University of New York to the President or to other officials of John Jay College or of The City University of New York, or to the CUNY Board of Trustees. The College Council shall consist of the following members:

Administration:

- | | |
|--|----------------------|
| 1. President (chairperson) | Jeremy Travis |
| 2. Provost and Senior Vice President for Academic Affairs | Jane P. Bowers |
| 3. Senior Vice President for Finance and Administration | Robert Pignatello |
| 4. Vice President for Student Affairs | Lynette Cook-Francis |
| 5. Vice President for Enrollment Management | Robert Troy |
| 6. Associate Provost for Strategic Initiatives and Dean of Graduate Studies | Anne Lopes |
| 7. Interim Dean of Undergraduate Studies | Allison Pease |
| 8. Associate Provost and Dean of Research | Anthony Carpi |

Faculty:

- | | |
|---|--------------------|
| a. Full-time faculty elected from each academic department: | |
| 9. Africana Studies | Xerxes Malki |
| 10. Anthropology | Robert Furst |
| 11. Art and Music | Claudia Calirman |
| 12. Communication and Theater Arts | Marsha Clowers |
| 13. Counseling | Katie Gentile |
| 14. Criminal Justice | Frank Pezzella |
| 15. Economics | Ian Seda |
| 16. English | Carmen Kynard |
| 17. Health and Physical Education | Vincent Maiorino |
| 18. History | Edward Paulino |
| 19. Interdisciplinary Studies Program | Andrea Balis |
| 20. Latin America and Latina/o Studies | John Gutierrez |
| 21. Law, Police Science and Criminal Justice Administration | Lior Gideon |
| 22. Library | Maria Kiriakova |
| 23. Mathematics and Computer Science | Hunter Johnson |
| 24. Modern Languages and Literatures | Silvia Dapia |
| 25. Philosophy | Kyoo Lee |
| 26. Political Science | James Cauthen |
| 27. Psychology | Tom Kucharski |
| 28. Public Management | Warren Benton |
| 29. Security, Fire and Emergency Management | Robert Till |
| 30. Sciences | Marcel Roberts |
| 31. SEEK | Schevaletta Alford |
| 32. Sociology | Jay Pastrana |

| | |
|---|--------------------|
| b. Faculty allotted according to any method duly adopted by the Faculty Senate: | |
| 33. Library | Janice Dunham |
| 34. English | Karen Kaplowitz |
| 35. Law, Police Science and Criminal Justice Administration | Staci Strobl |
| 36. History | Fritz Umbach |
| 37. Science | Daniel Yaverbaum |
| 38. Science | Francis Sheehan |
| 39. Science | Artem Domashevskiy |
| 40. Psychology | Charles Stone |
| 41. Law, Police Science and Criminal Justice Administration | Maki Haberfeld |
| 42. Psychology | Jennifer Dysart |
| 43. Psychology | Diana Falkenbach |
| 44. English | Dainius Remeza |
| 45. English | Margaret Escher |
| 46. Sociology | Louis Kontos |
| 47. Modern Languages and Literatures | Raul Rubio |
| 48. Law, Police Science and Criminal Justice Administration | Katarzyna Celinska |
| 49. English | Adam Berlin |
| 50. Modern Languages and Literatures | Raul Romero |

- Eight faculty alternates who may vote, make motions and be counted as part of the College Council's quorum only during the absence of a permanent faculty representative:

| | |
|--------------------------|---------------|
| Melinda Powers - English | Vacant |
| Vacant | Vacant |
| Vacant | Vacant |
| Vacant | Vacant |

Higher Education Officers elected by Higher Education Officers Council:

51. Michael Scaduto
52. Rosann Santos-Elliott
53. Janet Winter
54. Nilsa Lam
55. Sandrine Dikambi

- One Higher Education Officers alternate who may vote, make motions and be counted as part of the College Council's quorum only during the absence of a permanent higher education officer representative.
Tiffany Onorato

Students:

- 56. President of the Student Council Shereef Hassan
- 57. Vice President of the Student Council Faika Kabir
- 58. Treasurer of the Student Council Norris James
- 59. Secretary of the Student Council Grace Theresa Agalo-os
- 60. Elected At-Large Representative Kyle Roberts
- 61. Elected graduate student representative Kristal Wilkins
- 62. Elected graduate student representative Nicole Ponzo
- 63. Elected senior class representative Taisha Lazare
- 64. Elected senior class representative Tiffani Kennedy
- 65. Elected junior class representative Muhammad Rehman
- 66. Elected junior class representative Arturo Urena
- 67. Elected sophomore class representative Giovanni Perna
- 68. Elected sophomore class representative Alma Huskic
- 69. Freshman representative designated according to a method duly adopted by the Student Council. Kaniz Fatima

- Two (2) alternate student representatives, who vote, make motions and be counted as part of the College Council’s quorum only during the absence of a permanent student representative.

| | |
|----------------|----------------|
| 1. Barna Akkas | 2. Maria Plata |
|----------------|----------------|

College Council Interim Executive Committee

The faculty, higher education officers and student representatives shall be elected by the College Council from among its members in September of each year. From June 1 until such time as the College Council holds this election, there shall be an Interim Executive Committee, which shall consist of the following members:

- | | |
|---|-------------------------|
| • President (chairperson) | Jeremy Travis |
| • Provost and Senior Vice President for Academic Affairs | Jane P. Bowers |
| • Senior Vice President for Finance and Administration | Robert Pignatello |
| • Vice President for Student Affairs | Lynette Cook-Francis |
| • President of the Faculty Senate | Karen Kaplowitz |
| • Vice-President of the Faculty Senate | Fritz Umbach |
| • Two (2) other members of the Faculty Senate | |
| 1. Warren Benton | |
| 2. Francis Sheehan | |
| • President of the Higher Education Officers Council | Sandrine Dikambi |
| • Vice-President of the Higher Education Officers Council | Nikki Hancock-Nicholson |
| • President of the Student Council | Shereef Hassan |
| • Vice-President of the Student Council | Faika Kabir |

The faculty, higher education officer and student members of the Interim Executive Committee shall nominate College Council members of their respective constituencies as candidates for election to the Executive Committee.

College Council Executive Committee

There shall be an Executive Committee which shall be the College Council's Agenda Committee. It shall have the power to call the College Council into extraordinary session, and shall have only such powers, functions, and duties as the College Council may delegate to it to exercise during periods when the College Council is not in session. The faculty, higher education officers and student representatives shall be elected by the College Council from among its members in September of each year. The faculty, higher education officer and student members of the Interim Executive Committee shall nominate College Council members of their respective constituencies as candidates for election to the Executive Committee.

The Executive Committee shall consist of the following members:

- President (chairperson) Jeremy Travis
- Provost and Senior Vice President for Academic Affairs Jane P. Bowers
- Senior Vice President for Finance and Administration Robert Pignatello
- Vice President for Student Affairs Lynette Cook-Francis

- Seven (7) members of the full-time faculty as defined in Article I, Section 3.a.i
 1. Warren Benton
 2. Karen Kaplowitz
 3. Carmen Kynard
 4. Marcel Roberts
 5. Raul Rubio
 6. Francis Sheehan
 7. Robert Till

- Two (2) higher education officers
 1. Sandrine Dikambi
 2. Nikki Hancock-Nicholson

- Three (3) students
 1. Shereef Hassan
 2. Faika Kabir
 3. Kyle Roberts

Undergraduate Curriculum and Academic Standards Committee

There shall be a Committee on Undergraduate Curriculum and Academic Standards which shall consider all matters relating to the undergraduate curriculum of the College and make recommendations to the College Council on such matters as: proposed programs; additions, deletions and modifications of courses and existing programs; distribution; core requirements; basic skills; academic standards; and, policies pertaining to student recruitment and admissions.

The Committee on Undergraduate Curriculum and Academic Standards shall consist of the following members:

- Interim Dean of Undergraduate Studies (Chairperson) Allison Pease
- Registrar Adam Stone
- Executive Academic Director of Undergraduate Studies Kathy Killoran

- The chairperson of each of the academic departments, or a full-time member of the faculty, as defined in Article I, Section 3.a.i of the Charter of Governance, who has served in that capacity at the College for at least one (1) year, to be elected from among the members of that department to serve for two (2) academic years.

| | |
|--|--|
| <ol style="list-style-type: none"> 1. Africana Studies 2. Anthropology 3. Art and Music 4. Communication and Theater Arts 5. Counseling 6. Criminal Justice 7. Economics 8. English 9. Health and Physical Education 10. History 11. Interdisciplinary Studies Program 12. Latin American and Latina/o Studies 13. Law, Police Science and Criminal Justice Administration 14. Library 15. Mathematics and Computer Science 16. Modern Languages and Literatures 17. Philosophy 18. Political Science 19. Psychology 20. Public Management 21. Sciences 22. Security, Fire and Emergency Management 23. SEEK 24. Sociology | <p>C. Jama Adams Ed Snajdr (Fall) Ric Curtis (Spring) Ben Bierman Bettina Murray Ma'at Lewis Chongmin Na Mathieu Dufour Al Coppola Susan Larkin Anissa Helie Susannah Crowder Lisandro Perez Heath Grant Marta Bladek Michael Puls (Fall) John Bryk(Spring) Aida Martinez-Gomez Mary Ann McClure Brian Arbour Michael Leippe Judy-Lynne Peters Sandra Swenson Glenn Corbett Monika Son Crystal Jackson</p> |
|--|--|

- Three (3) students, each of whom have a cumulative grade point average of at least 3.0.
 1. Muhammad Rehman
 2. Leslie I. Smith Ramirez
 3. **VACANT**

Committee on Student Interests

There shall be a Committee on Student Interests which shall be concerned with matters of student life including but not limited to student organizations, student housing, extracurricular activities, and student concerns at the College. The Committee on Student Interests shall consist of the following members:

- | | |
|---|------------------|
| <ul style="list-style-type: none"> • Assistant Vice President and Dean of Students (chairperson) | Kenneth Holmes |
| <ul style="list-style-type: none"> • Director of Athletics | Carol Kashow |
| <ul style="list-style-type: none"> • Director of The Center for Student Involvement and Leadership | Danielle Officer |
| <ul style="list-style-type: none"> • Two (2) members of the faculty <ol style="list-style-type: none"> 1. Alexa Capeloto 2. Nicole Elias | |
| <ul style="list-style-type: none"> • Six (6) students <ol style="list-style-type: none"> 1. Joanne Jeung 2. Kenny Gonzalez 3. Nancy Umana-Melendez 4. Daniel Melendez 5. Steve Beauduy 6. VACANT | |

Faculty-Student Disciplinary Committee

As set forth in Article XV of the Bylaws of the CUNY Board of Trustees, there shall be a Faculty-Student Disciplinary Committee which shall have primary jurisdiction in all matters of student discipline not handled administratively. The committee shall abide by the procedures required by Article XV of the Bylaws of the CUNY Board of Trustees. A Faculty-Student Disciplinary Committee shall consist of two (2) members of the faculty, two (2) students and a chairperson. As set forth in Article XV of the Bylaws of the CUNY Board of Trustees, the rotating panels shall be appointed as follows:

- The President shall select, in consultation with the Executive Committee, three (3) full-time members of the faculty, as defined in Article I, Section 3.a.i of the Charter of Governance, to receive training and to serve in rotation as chair of the Judicial Committee.
 1. Jeffrey Kroessler
 2. John Matteson
 3. Martin Wallenstein

- Two (2) full-time members of the faculty, as defined in of the Charter of Governance, shall be selected by lot from a panel of six (6) members of the full-time faculty elected annually by the Faculty Senate.
 1. C. Jama Adams
 2. Margaret Escher
 3. Sandy Lanzone
 4. Roger McDonald
 5. Liliana Soto-Fernandez
 6. Lorraine Moller

- The two (2) student members shall be selected by lot from a panel of six (6) students elected annually in an election in which all students registered at the College shall be eligible to vote.
 1. Aiman Mahmoud
 2. Nathalie Velasco
 3. Chaoqi Chen
 4. Kenny Gonzalez
 5. Thamanna Hussain
 6. Taisha Guy

In the event that the student panel or faculty panel or both are not elected, or if more panel members are needed, the President shall have the duty to select the panel or panels which have not been elected. No individuals on the panel shall serve for more than two (2) consecutive years.

Committee on Faculty Personnel

There shall be a Committee on Faculty Personnel which shall review from the departments and other appropriate units of the College all recommendations for appointments to the instructional staff in the following ranks: Distinguished Professor, Professor, Associate Professor, Assistant Professor, Instructor, Distinguished Lecturer, Lecturer, Chief College Laboratory Technician, Senior College Laboratory Technician, and College Laboratory Technician, and make recommendations to the President. It shall also receive recommendations for promotions and reappointments with or without tenure, together with compensation, in the aforementioned ranks of the instructional staff and shall recommend to the President actions on these matters. It may also recommend to the President special salary increments. The President shall consider such recommendations in making his or her recommendations on such matters to the CUNY Board of Trustees.

Policy recommendations of the committee shall be made to the College Council for action. Recommendations with respect to appointments, promotions, and other matters specified in the paragraph above, shall be reported to the President and shall not be considered by the College Council except at the discretion of the President. The Committee shall receive and consider petitions and appeals from appropriate members of the instructional staff with respect to matters of status and compensation, and shall present its recommendations to the President. Further appeals shall follow CUNY procedures. The Committee on Faculty Personnel shall consist of the following members:

- | | |
|---|----------------------|
| • President (Chairperson) | Jeremy Travis |
| • Provost and Senior Vice President for Academic Affairs | Jane Bowers |
| • Associate Provost for Strategic Initiatives and Dean of Graduate Studies | Anne Lopes |
| • Interim Dean of Undergraduate Studies | Allison Pease |
| • Associate Provost and Dean of Research | Anthony Carpi |
| • Chairperson of each academic department | |
| 1. Africana Studies | C. Jama Adams |
| 2. Anthropology | Anthony Marcus |
| 3. Art and Music | Roberto Visani |
| 4. Communication and Theater Arts | Seth Baumrin |
| 5. Counseling | Lynette Cook-Francis |
| 6. Criminal Justice | Evan Mandery |
| 7. Economics | Jay Hamilton |
| 8. English | Valerie Allen |
| 9. Health and Physical Education | Jane Katz |
| 10. History | Allison Kavey |
| 11. Interdisciplinary Studies Program | Richard Haw |
| 12. Latin American and Latino/a Studies | Lisandro Perez |
| 13. Law, Police Science and Criminal Justice Administration | Maki Haberfeld |
| 14. Library | Larry Sullivan |
| 15. Mathematics and Computer Science | Douglas Salane |
| 16. Modern Languages and Literatures | Silvia Dapia |
| 17. Philosophy | Jonathan Jacobs |
| 18. Political Science | James Cauthen |

19. Psychology
 20. Public Management
 21. Sciences
 22. Security, Fire and Emergency Management
 23. SEEK
 24. Sociology

Angela Crossman
 Warren Benton
 Larry Kobilinsky
 Charles Nemeth
 Nancy Velazquez-Torres
 Ric Curtis

- Three (3) at-large full-time members of the full-time faculty from amongst those who hold the rank of tenured associate and/or tenured full professor, as defined in Article I, Section 3.a.i of the Charter of Governance.
 1. Amy Adamczyk
 2. David Munns
 3. Rosemary Barbaret

- Three (3) members of the faculty who receive the next highest number of votes in a general faculty election will be alternate faculty representatives on the committee. An alternate may vote, make motions and be counted as part of the quorum only when a chairperson and/or an at-large faculty representative is absent.
 1. Adam McKible
 2. Michael Pfeifer
 3. Peter Shenkin

- The Student Council may designate up to two (2) students, with at least 30 credits earned at the College, to serve as liaisons to the Review Subcommittees of the Committee on Faculty Personnel. The student liaisons shall be subject to College Council ratification. The role of the student liaisons shall be to review student evaluations of faculty members being considered by the subcommittees for reappointment, promotion and tenure and to summarize the content of those evaluations at a time designated by the Review Subcommittee. Student liaisons are not members of the Committee on Faculty Personnel.
 1. Gina Moreno
 2. **VACANT**

Budget and Planning Committee

There shall be a Budget and Planning Committee which shall be responsible for reviewing budget information, making recommendations on the financial and budgetary matters of the College, and providing guidance on comprehensive and strategic planning for the College. The President, or his designee, shall make quarterly financial reports to the Budget and Planning Committee. The Budget and Planning Committee shall consist of the following members:

- | | |
|--|----------------------|
| • President (chairperson) | Jeremy Travis |
| • Provost and Senior Vice President for Academic Affairs | Jane Bowers |
| • Senior Vice President for Finance and Administration | Robert Pignatello |
| • Vice President for Student Affairs | Lynette Cook-Francis |
| • Vice President for Enrollment Management | Robert Troy |
| • Associate Provost for Institutional Effectiveness | James Llana |
| • Executive Director for Human Resources | Kevin Hauss |
| • Associate Provost for Strategic Initiatives and Dean of Graduate Studies | Anne Lopes |
| • Interim Dean of Undergraduate Studies | Allison Pease |
| • Associate Provost and Dean of Research | Anthony Carpi |
| • Assistant Vice President for Financial and Business Services | Patricia Ketterer |
| • President of the Faculty Senate | Karen Kaplowitz |
| • Vice President of the Faculty Senate | Fritz Umbach |
| • Chair of the Faculty Senate Fiscal Affairs Committee | Thomas Kucharski |
| • Vice Chair of the Faculty Senate Fiscal Affairs Committee | Fritz Umbach |
| • Chairperson of each academic department | |
| 1. Africana Studies | C. Jama Adams |
| 2. Anthropology | Anthony Marcus |
| 3. Art and Music | Roberto Visani |
| 4. Communication and Theater Arts | Seth Baumrin |
| 5. Counseling | Lynette Cook-Francis |
| 6. Criminal Justice | Evan Mandery |
| 7. Economics | Jay Hamilton |
| 8. English | Valerie Allen |
| 9. Health and Physical Education | Jane Katz |
| 10. History | Allison Kavey |
| 11. Interdisciplinary Studies Program | Richard Haw |
| 12. Latin American and Latina/o Studies | Lisandro Perez |
| 13. Law, Police Science and Criminal Justice Administration | Maki Haberfeld |
| 14. Library | Larry Sullivan |
| 15. Mathematics and Computer Science | Douglas Salane |
| 16. Modern Languages and Literatures | Silvia Dapia |
| 17. Philosophy | Jonathan Jacobs |
| 18. Political Science | James Cauthen |
| 19. Psychology | Angela Crossman |
| 20. Public Management | Warren Benton |
| 21. Sciences | Larry Kobilinsky |
| 22. Security, Fire and Emergency Management | Charles Nemeth |

23. SEEK

24. Sociology

Nancy Velasquez-Torres

Ric Curtis

- Chairperson of the Higher Education Officers Council, or designee Sandrine Dikambi
- Two (2) higher education officer representative
 1. Michael Scaduto
 2. Nikki Hancock-Nicholson
- President of the Student Council or designee Shereef Hassan
- Treasurer of the Student Council or designee Norris James
- One (1) additional student representative Daniel Melendez
- Two members of the non-instructional staff, as defined in Article XIV, Section 14.1 of the Bylaws of the CUNY Board of Trustees.

1. VACANT**2. VACANT**

There shall be a Financial Planning Subcommittee of the Budget and Planning Committee which shall meet on a periodic basis in the development of the College's Annual Financial Plan. The Financial Planning Subcommittee of the Budget and Planning Committee shall consist of the following members:

- | | |
|--|-------------------|
| • Senior Vice President of Finance and Administration (chairperson) | Robert Pignatello |
| • Provost and Senior Vice President for Academic Affairs | Jane P. Bowers |
| • President of the Faculty Senate | Karen Kaplowitz |
| • Chair of the Faculty Senate Fiscal Affairs Committee | Thomas Kucharski |
| • Vice Chair of the Faculty Senate Fiscal Affairs Committee | Fritz Umbach |
| • Chair of the Council of Chairs | Jonathan Jacobs |
| • Vice Chair of the Council of Chairs | Warren Benton |
| • One (1) representative chosen by the Council of Chairs | Anthony Marcus |
| • Chair of the Higher Education Officers Council | Sandrine Dikambi |

The Assistant Vice President for Financial and Business Services, Patricia Ketterer and the Provost's Senior Director for Academic Operations, Kinya Chandler shall staff the subcommittee.

There shall be a Strategic Planning Subcommittee of the Budget and Planning Committee which shall provide guidance to the President on comprehensive and strategic planning including development of major planning documents and accreditation studies, related process and outcome assessment and space planning. The Strategic Planning Subcommittee of the Budget and Planning Committee shall consist of the following members:

- | | |
|--|----------------------------------|
| • Associate Provost for Institutional Effectiveness (chairperson) | James Llana |
| • Senior Vice President of Finance and Administration | Robert Pignatello |
| • Provost and Senior Vice President for Academic Affairs | Jane P. Bowers |
| • President of the Faculty Senate | Karen Kaplowitz |
| • Two (2) representatives chosen by the Faculty Senate <ol style="list-style-type: none"> 1. Chair of the Faculty Senate Fiscal Affairs Committee 2. Vice Chair of the Faculty Senate Fiscal Affairs Committee | Thomas Kucharski Fritz Umbach |
| • Chair of the Council of Chairs | Jonathan Jacobs |
| • Two (2) representatives chosen by the Council of Chairs | |

1. Warren Benton
 2. Anthony Marcus
- Chair of the Higher Education Officers Council
 - One (1) student representative
 1. Raquel Maragh

Sandrine Dikambi

The Director of Institutional Research, Ricardo M. Anzaldúa and the Director of Outcomes Assessment, Virginia Moreno shall staff the subcommittee.

Committee on Graduate Studies

There shall be a Committee on Graduate Studies which shall be responsible for establishing general policy for the graduate programs, subject to review by the College Council. It shall have primary responsibility for admission, curriculum, degree requirements, course and standing matters, periodic evaluation of the graduate programs and for other areas of immediate and long-range importance to the quality and growth of graduate study. The committee shall also be responsible for advising on all matters relating to graduate student honors, prizes, scholarships and awards. The Committee on Graduate Studies shall review and approve program bylaws for each graduate program. Such bylaws shall then be submitted to the Executive Committee of the College Council for review and approval. Program bylaws may provide for co-directors after assessing factors such as program size and the interdisciplinary nature of the curriculum. The Committee on Graduate Studies shall consist of the following members:

- | | |
|---|--|
| <ul style="list-style-type: none"> • Associate Provost for Strategic Initiatives and Dean of Graduate Studies (chairperson) | Anne Lopes |
| <ul style="list-style-type: none"> • Assistant Vice President and Dean of Students | Kenneth Holmes |
| <ul style="list-style-type: none"> • Vice President for Enrollment Management | Robert Troy |
| <ul style="list-style-type: none"> • Chief Librarian | Larry Sullivan |
| <ul style="list-style-type: none"> • Graduate Program Directors <ol style="list-style-type: none"> 1. Criminal Justice 2. Digital Forensics and Cybersecurity 3. Forensic Mental Health Counseling MA/JD 4. Forensic Mental Health Counseling 5. Forensic Psychology 6. Forensic Science 7. International Crime and Justice 8. Protection Management 9. MPA: Public Policy and Administration 10. MPA: Inspection and Oversight | Avram Bornstein Richard Lovely James Wulach Kevin Nadal Diana Falkenbach Mechthild Prinz Rosemary Barberet Charles Nemeth |
| <ul style="list-style-type: none"> • BA/MA Director | Marilyn Rubin Warren Benton Chitra Raghavan |
| <ul style="list-style-type: none"> • Two (2) graduate students <ol style="list-style-type: none"> 1. J. Ceema Samimi-Luu 2. VACANT | |

Committee on Student Evaluation of the Faculty

There shall be a Committee on Student Evaluation of the Faculty which shall be responsible for a continuous review of faculty evaluation procedures; review of the design of the survey instrument; recommendations for the terms under which the instrument will be used; and for the development of guidelines which shall be submitted to the College Council for review. The Provost and Senior Vice President for Academic Affairs shall designate staff for the committee. The Committee on Student Evaluation of the Faculty shall consist of the following members:

- Four (4) full-time members of the faculty
 1. Joshua Clegg
 2. Keith Marcus
 3. Elizabeth Nisbet
 4. Daniel Martens Yaverbaum
- Two (2) students
 1. Raquel Mann
 2. **VACANT**

The committee shall elect a chairperson from among its faculty members. Members shall serve for a term of two (2) years.

Provost Advisory Council

There shall be a Provost Advisory Council which shall provide a formal means for the Provost to consult with faculty leadership on matters of joint concern such as budget, faculty recruitment and development, and personnel policies and practices. The Provost Advisory Council shall consist of the following members:

- | | |
|---|------------------------|
| • Provost and Senior Vice President for Academic Affairs (chairperson) | Jane P. Bowers |
| • Senior Director of Academic Operations, Office of the Provost | Kinya Chandler |
| • President of the Faculty Senate | Karen Kaplowitz |
| • Vice President of the Faculty Senate | Fritz Umbach |
| • Chairperson of each academic department | |
| 1. Africana Studies | C. Jama Adams |
| 2. Anthropology | Anthony Marcus |
| 3. Art and Music | Roberto Visani |
| 4. Communication and Theater Arts | Seth Baumrin |
| 5. Counseling | Lynette Cook-Francis |
| 6. Criminal Justice | Evan Mandery |
| 7. Economics | Jay Hamilton |
| 8. English | Valerie Allen |
| 9. Health and Physical Education | Jane Katz |
| 10. History | Allison Kavey |
| 11. Interdisciplinary Studies Program | Richard Haw |
| 12. Latin American and Latino/a Studies | Lisandro Perez |
| 13. Law, Police Science and Criminal Justice Administration | Maki Haberfeld |
| 14. Library | Larry Sullivan |
| 15. Mathematics and Computer Science | Douglas Salane |
| 16. Modern Languages and Literatures | Silvia Dapia |
| 17. Philosophy | Jonathan Jacobs |
| 18. Political Science | James Cauthen |
| 19. Psychology | Angela Crossman |
| 20. Public Management | Warren Benton |
| 21. Sciences | Larry Kobilinsky |
| 22. Security, Fire and Emergency Management | Charles Nemeth |
| 23. SEEK | Nancy Velazquez-Torres |
| 24. Sociology | Ric Curtis |

Council of Undergraduate Program Coordinators

There shall be a Council of Undergraduate Program Coordinators which shall provide a formal means to represent the concerns of those responsible for undergraduate majors and shall provide a formal means for reviewing matters of concern such as program review and revision, staffing, curriculum development and the scheduling of courses. The Council of Undergraduate Program Coordinators shall consist of the following members:

- | | |
|---|----------------------------|
| • Interim Dean of Undergraduate Studies (chairperson) | Allison Pease |
| • Coordinators of Undergraduate Majors | |
| 1. Anthropology | Johanna Lessinger |
| 2. Computer Science and Information Security | Spiros Bakiras |
| 3. Computer Information Systems in CJ and PA | Spiros Bakiras |
| 4. Criminal Justice (B.A.) | Evan Mandery |
| 5. Criminal Justice (B.S.) | Eric Piza |
| 6. Criminal Justice Management | Salomon Guajardo |
| 7. Criminology | Louis Kontos |
| 8. Culture and Deviance Studies | Ed Snadjr |
| 9. Dispute Resolution | Maria Volpe |
| 10. Economics | Catherine Mulder |
| 11. English | John Staines |
| 12. Fire and Emergency Services | Donnell Harvin |
| 13. Fire Science | Donnell Harvin |
| 14. Forensic Psychology | Daryl Wout |
| 15. Forensic Science | Larry Kobilinsky |
| 16. Fraud Examination and Financial Forensics | Randall LaSalle |
| 17. Gender Studies | Katie Gentile |
| 18. Global History | Matthew Perry |
| 19. Humanities and Justice | David Munns |
| 20. International Criminal Justice | Klaus Von Lampe |
| 21. Latin American and Latina/o Studies | Jose Luis Morin |
| 22. Law and Society | Maxwell Mak |
| | Monica Varsanyi (co-chair) |
| 23. Legal Studies | Harold Sullivan |
| 24. Library | Karen Okamoto |
| 25. Philosophy | Mary Ann McClure |
| 26. Police Studies | John Decarlo |
| 27. Political Science | Andrew Sidman |
| | Samantha Majic (co-chair) |
| 28. Psychology | Deryn Strange |
| 29. Public Administration | Peter Mameli |
| 30. Security Management | Marie Maras |
| 31. Sociology | Robert Garot |

Committee on Honors, Prizes and Awards

There shall be a Committee on Honors, Prizes and Awards which shall make recommendations to the College Council for undergraduate student recipients. The Committee on Honors, Prizes and Awards shall consist of the following members:

- Vice President for Student Affairs (chairperson) Lynette Cook-Francis
- Assistant Vice President and Dean of Students Kenneth Holmes
- Director of The Center for Student Involvement and Leadership Danielle Officer
- Three (3) full-time members of the faculty
 1. Sanjair Nair
 2. Violet Yu
 3. Preeti Chauhan
- Three (3) students who have a minimum cumulative grade point average of 3.0 and who are not seniors
 1. Thamanna Hussain
 2. Nathalie Velasco
 3. Sanjida Meem

Special Committee of the College Council

Committee on Faculty Elections

There shall be a Committee on Faculty Elections which shall conduct faculty elections. The committee shall be comprised of five (5) full-time members of the faculty, as defined in Article I, Section 3.a.i of the Charter. The Committee on Faculty Elections shall consist of the following members:

1. Schevaletta Alford
2. Katarzyna Celinska
3. Ekaterina Korobkova
4. Samantha Majic
5. Hyunhee Park

College-Wide Grade Appeals Committee

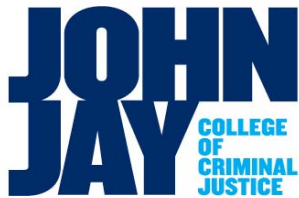
The college-wide grade appeals committee shall comprise five (5) tenured members of the faculty, who shall be nominated by the Faculty Senate and elected by the College Council. No more than one faculty member from any department may concurrently serve on the committee. The committee shall elect a chair from its own membership.

1. Leona Lee
2. Staci Strobl
3. Toy-Fung Tung
4. **VACANT**
5. **VACANT**

College-Wide Assessment Committee

There shall be a campus-wide committee to coordinate assessment efforts for both student learning and institutional effectiveness, broadly understood. The purpose of assessment is continuous improvement of teaching, student learning, institutional effectiveness, and service to internal and external constituencies. The Committee comprises seven faculty members and three Higher Education Officers. The Director of Assessment is an ex officio member without vote. The Associate Provost for Institutional Effectiveness is the committee chair.

- | | |
|--|--|
| <ul style="list-style-type: none"> • VACANT (Chair) • Director of Assessment (ex officio) • Associate Provost for Institutional Effectiveness (ex officio) • Seven (7) Full-time Faculty Members <ol style="list-style-type: none"> 1. James De Lorenzi 2. Elizabeth Jeglic 3. Marie-Helen Mares 4. Bonnie Nelson 5. Denise Thompson 6. VACANT 7. VACANT • Three(3) Higher Education Officers <ol style="list-style-type: none"> 1. Maureen Brady-Coyle 2. Kelly Greene 3. Rosann Santos-Elliott | <p>VACANT</p> <p>Virginia Moreno</p> <p>James Llana</p> |
|--|--|



*Catherine Mulder, Ph.D.
Assistant Professor
Department of Economics*

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New York City, NY 10019
212-484-1309
CMulder@jjay.cuny.edu*

C1

January 20, 2014

Dean Allison Pease
Members of UCASC

Re: Honors in the Economics Major (Concentration A) Revised

Dear Dean Pease and Members of UCASC,

The Economics Department proposes to offer honors in our major. We developed the following criteria that majors must have upon graduation:

- Students must complete specialization A
- Students must have a 3.5 GPA or better in their major classes.
- Students must have an aggregate GPA of 3.2.
- Students must take an additional 300 level elective class.
- Students must complete a written capstone project in ECO 405, Seminar in Economics.

ECO 405 course description:

This seminar is a culmination of the economics major. In this course students will synthesize the various topics and techniques acquired in previous economics courses into the production of a significant research project. The project will include substantial analysis, policy recommendations and oral & written presentations. Students will engage in extensive peer review.

The bulletin language:

Honors. Honors in the BS in Economics is bestowed upon students in Specialization A: *Economic Analysis* who graduate with an overall GPA of 3.2 or higher, a GPA of 3.5 or higher for courses taken in fulfillment of the major, complete at least one elective course at the 300 level, and complete a written capstone project in ECO 405: *Seminar in Economics*.

Thank you very much for considering this request. Please let me know if you need any more information.

Sincerely,

Cathy

Catherine P. Mulder
Department of Economics
Major Coordinator
cmulder@jjay.cuny.edu

Proposed Revision to the Major (revisions underlined)

Economics

Bachelor of Science

Economics is the study of how people and societies make choices to accomplish individual and social purposes. In this major, students learn about individual, national and global economic behavior, and then apply theoretical insights and methods of analysis to contemporary challenges involving crime, social justice, and the investigation of fraud and corruption.

Credits required. 36 or more, depending upon the completion of prerequisites (if needed).

Prerequisites. ECO 101 is a prerequisite for required courses in the Economics major. Transfer students who have completed 18 credits or more in economics and/or accounting are waived from the ECO 101 prerequisite.

Note: Students considering graduate programs in economics should consider additional mathematics and statistics courses as free electives. Students are strongly advised to discuss graduate school options early in their progression through the major.

Honors. Honors in the BS in Economics is bestowed upon students in Specialization A: *Economic Analysis* who graduate with an overall GPA of 3.2 or higher, a GPA of 3.5 or higher for courses taken in fulfillment of the major, complete at least one elective course at the 300 level, and complete a capstone project in ECO 405: *Seminar in Economics*.

Coordinators. Professor Catherine Mulder, Department of Economics (212.484.1309, cmulder@jjay.cuny.edu). For the Forensic Financial Analysis specialization, Professor Randall LaSalle, Department of Economics (212.484.1308, rlasalle@jjay.cuny.edu).

Additional information. Students who enrolled for the first time at the College or changed to this major in September 2013 or thereafter must complete the major in the form presented here. Students who enrolled prior to that date may choose the form shown here or the earlier version of the major. A copy of the earlier version may be obtained at the Office of Undergraduate Studies or at the Lloyd George Sealy Library.

Courses

Part One. Economic Foundations

credits : 12

Required

ECO 220 Intermediate Macroeconomics
ECO 225 Intermediate Microeconomics

Required for Specialization A students

ECO 105 Understanding Economic Data
ECO 213 Political Economy

Required for Specialization C students

ACC 250 Introduction to Accounting
ACC 307 Forensic Accounting I

Part Two . Statistics**credits : 3****Required**

STA 250 Principles and Methods of Statistics

Part Three. Capstone**credits : 3**

ACC 410 Seminar in Forensic Financial Analysis (required for Specialization C)

ECO 405 Seminar in Economics (required for Specialization A)

Part Four . Speciali zations**credits : 18****Select one specialization.****Specialization A. Economic Analysis****Required**

ECO 310 Economics in Historical Perspectives

Electives—Select five courses, at least one from each cluster, with no single course satisfying more than one cluster.**Criminal Justice Cluster**

ECO 231 Global Economic Development and Crime

ECO 235 Finance for Forensic Economics

ECO 260 Environmental Economics Regulation and Policy

ECO 315/PSC 315 Economic Analysis of Crime

ECO 360/SOC 360 Corporate and White Collar Crime

Public Sector Cluster

ECO 125 Introduction to Microeconomics

ECO 260 Environmental Economics Regulation and Policy

ECO 265 Introduction to Public Sector Economics

ECO 270 Urban Economics

ECO 280 Economics of Labor

ECO 324 Money and Banking

ECO 360/SOC 360 Corporate and White Collar Crime

Economic Justice Cluster

AFR 250 Political Economy of Racism

AFR 322 Inequality and Wealth

ECO 280 Economics of Labor

ECO 327 Political Economy of Gender

John Jay College 99

Programs of Study

Economics

Bachelor of Science

Continued

ECO 333 Sustainability: Preserving the Earth as Human Habitat

International Cluster

AFR 250 Political Economy of Racism

ECO 120 Introduction to Macroeconomics

ECO 231 Global Economic Development and Crime

ECO 245 International Economics

ECO 327 Political Economy of Gender

ECO 333 Sustainability: Preserving the Earth as Human Habitat

Specialization C. Forensic Financial Analysis

Required

ACC 308 Auditing

ACC 309 Forensic Accounting II

CJBS 101 Introduction to the American Criminal Justice System

LAW 202 Law and Evidence

Electives—Select two

ACC 264/LAW 264 Business Law

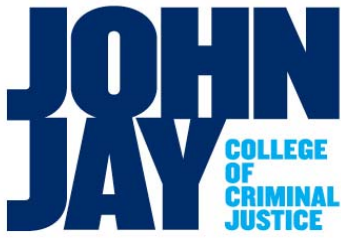
ACC 265 Digital Forensics for the Fraud Examiner

ECO 215 Economics of Regulation and the Law

ECO 235 Finance for Forensic Economics

ECO 330 Quantitative Methods for Decision Makers

ECO 360/SOC 360 Corporate and White-Collar Crime



C2

To: Undergraduate Curriculum and Academic Standards Committee

From: Katie Gentile, Gender Studies Program Director

Re: Addition of Honors option for BA in Gender Studies

Date: Nov. 20, 2013

This memo proposes the creation of an Honors option for the BA in Gender Studies. This addition was unanimously approved by the Gender Studies Program Advisory Committee in November, 2013.

Rationale for the changes

Gender Studies is keeping in line with other majors at John Jay that have honors tracks for their students. Offering the option of honors for high performing students is important for their professional development. Hunter College's Women's and Gender Studies BA, also offers an Honors option for students so adding an honors option helps the John Jay Gender Studies program stay competitive and relevant within the CUNY system.

Explanation of Proposed Changes

We assessed other honors tracks within the college and at Hunter, including their Women's Studies/Gender Studies BA. We decided to create an honors option that is in line with our History Department's Honors Degree, with the one change that the additional honors thesis course be taken in addition to the other GS requirements and not as a substitute for a major elective. Students who are upper juniors, with a GPA of at least 3.5 in all major courses above the 101-level and an overall GPA of at least a 3.2 will be eligible to apply for Honors in the Gender Studies major. Students opting for Honors will work with the Director to identify a professor to work with them the following fall for a 3-credit independent study research course. This course will be framed to help students explore their thesis question, develop their methodology, and if needed, submit appropriate documentation to the IRB Board. This Honors Independent Study is to be taken in addition to the general GS requirements.

Honors Option: To receive Honors in Gender Studies, a student must complete a 3 credit research project-based independent study prior to taking the senior seminar while achieving a 3.5 grade point average in their major courses (above the 100-level) and an overall GPA of at least a 3.2. Eligible students may enroll in the honors option as upper juniors (having accumulated at least 75 to 90 credits) by meeting with the Gender Studies Director.

GENDER STUDIES – UG Bulletin 2014-15)

(Bachelor of Arts)

The Gender Studies major explores how gender and sexuality influence constructions of human identity historically and culturally, and how these in turn shape human development, behavior, and the processes of justice. Students in the major will learn to examine gender and sexuality from a broad variety of academic perspectives. As such, they become versatile thinkers with strong skills in critical problem solving, research, data collection, and writing. The Gender Studies major has been designed in the best tradition of liberal arts study: courses are structured to support independent inquiry, ethical reflection, and critical thought, and they culminate in a final research project that enables students to test their skills on a question of their own choosing. Students graduating with a BA in Gender Studies go on to a wide variety of careers and post-graduate study, including the arts, business, education, health care, media, politics, law, public policy and social work.

Credits required. 36

Coordinator. Professor Katie Gentile, Department of Counseling (212.237.8110, kgentile@jjay.cuny.edu)

Honors Option. To receive Honors in Gender Studies, a student must complete a 3 credit research project-based independent study prior to taking the senior seminar while achieving a 3.5 grade point average in their major courses (above the 100-level) and an overall GPA of at least a 3.2. Eligible students may enroll in the honors option as upper juniors (having accumulated at least 75 to 90 credits) by meeting with the Gender Studies Director.

Additional information. Students who enrolled for the first time at the College or who changed to this major in September of 2014 or thereafter must complete the major in the form presented here. Students who enrolled prior to the date may choose either the form shown here or the earlier version of the major. A copy of the earlier version may be obtained in the *Undergraduate Bulletin 2013-14* on the College website at: <http://www.jjay.cuny.edu/academics/654.php>

Credits

PART ONE. HISTORICAL AND THEORETICAL FOUNDATIONS

Subtotal: 12

Required

GEN 101 Introduction to Gender Studies OR ISP 145 Why Gender Matters

GEN 205 Gender and Justice

GEN 255/BIO 255 The Biology of Gender and Sexuality

GEN 364/HIS 364 History of Gender and Sexuality: Prehistory to 1650

PART TWO. CRITICAL METHODS

Subtotal: 3

Required

GEN 333/PHI 333 Theories of Gender and Sexuality

PART THREE. RESEARCH METHODS

Subtotal: 3

Choose one

SSC 325 Research Methods in the Behavioral Sciences

HJS 315 Research Methods in Humanities and Justice Studies

PART FOUR. SENIOR SEMINAR

Subtotal: 3

Required

GEN 401 Senior Seminar

PART FIVE. GENDER STUDIES AREA ELECTIVES

Subtotal: 15

Students select five electives from Gender Studies-designated courses and may substitute a semester-long internship in a gender-related field or an approved Independent Study with a GS faculty (GEN 389 or 489) for one elective. To ensure that students are exposed to significant and significantly different approaches to thinking about gender and sexuality, students **must take at least one course in each** of the following categories:

Category A. Diversities of Genders and Sexualities

These courses focus on non-dominant U.S. constructions of gender and sexuality internationally and among diverse communities and cultures in the United States. Recognizing that gender and sexuality are defined as much by their positioning within global political, social and economic systems as by their individual racial, ethnic, religious, class or sexual identity, this cluster offers a comparative look at both the individual and the global aspects of gender and sexuality. Courses that satisfy this requirement will examine the diversity of histories, experiences and cultures within the United States or internationally.

Choose at least one.

AFR 248 Men: Masculinities in the United States

COR 320 Race, Class and Gender in a Correctional Context

GEN 356/ HIS 356 Sexuality, Gender and Culture in Muslim Societies

HIS 265/LLS 265 Class, Race, and Family in Latin American History

HIS 270 Marriage in Medieval Europe

HIS 375 Female Felons in the Premodern World

LLS 255 The Latin American Woman in Global Society

Category B. Cultural Representations of Genders and Sexualities

These courses focus on the study of art, media, literature and cultural production both as sites of theoretical and political work about gender and sexuality and as sources of the construction and representation of gendered/sexed identities. Courses that satisfy this requirement will examine forms of

expression and representation, such as literature, art, philosophy, theory, and cinema, as constitutive and contested arenas of sexuality and gender.

Choose at least one.

ART 222 Body Politics and Art in Global and Historical Perspectives

ART 224/AFR 224 African American Women in Art

DRA 243 Black Female Sexuality in Film

DRA 245 Women in Theatre

LIT 316 Gender and Identity in Literary Traditions

Category C. Socio-Political and Economic Systems and Gender & Sexuality

These courses address the construction of gender and sexuality within the legal, economic and social structures of our society. They look at the very pragmatic ways that societies both reinforce and undermine gender and sexuality through their policies and social practices. Courses that satisfy this requirement will investigate historical or contemporary gender and sexuality within law, sociology, economics, government, criminology and psychology.

Choose at least one.

ANT 210/ PSY 210/ SOC 210 Sex and Culture

CRJ 420/SOC 420 Women and Crime

CSL 260 Gender and Work Life (was CSL 360)

ECO 327 Political Economy of Gender

PSC 235 Women in Policing

POL 237 Women and Politics

POL 318 The Law and Politics of Sexual Orientation

POL 319 Gender and the Law

PSY 333 Psychology of Gender

SOC 215 Social Control and Gender: Women in American Society

SOC 333 Gender Issues in International Criminal Justice

Students must consult with the Gender Studies Major Coordinator to ensure adequate coverage.

In addition to the regularly offered electives listed above, a number of unique electives that count toward the major will be offered each semester. The Director of the Gender Studies Program will compile a list each semester and disperse it amongst Gender Studies majors and minors.

Total: 36

Proposal Approved by the Committee on Graduate Studies 9/11/14

WU Grade and the GPA in Graduate Courses

The description and related policy (page 14 of the 2013-2014 Graduate Bulletin) pertaining to the WU (Withdrawn Unofficially) grade is hereby amended as follows:

FROM:

Grade of WU (Withdrawn Unofficially)

The grade of WU is assigned by the instructor when a student has ceased attending class and has not submitted an Application for Resignation. The grade is computed as a failure (0.0) in the grade point average (GPA), which may result in the adjustment of financial aid funds. Students who want to withdraw from a class are therefore advised to submit an official Application for Resignation online via Jay Stop (<http://jstop.jjay.cuny.edu>) prior to the end of the tenth week of classes.

TO:

Grade of WU (Withdrawn Unofficially)

The grade of WU is assigned by the instructor when a student has ceased attending class and has not submitted an Application for Resignation. The grade is computed as a failure (0.0) in the grade point average (GPA), which may result in the adjustment of financial aid funds. **The grade of WU is not computed in the grade point average when a student repeats the course and receives a grade of B or better. The original WU, however, remains on the student's official transcript.** Students who want to withdraw from a class are therefore advised to submit an official Application for Resignation online via Jay Stop (<http://jstop.jjay.cuny.edu>) prior to the end of the tenth week of classes.

Rationale:

The WU grade is a sanction applied for behavior that is not the result of the academic performance of the student in the course involved. The student has not failed the course, but rather has failed to comply with a Registrar policy. A severe sanction – the equivalent of an F in the course – may be warranted, but the sanction should not be made irrevocably permanent.

This change, which is consistent with the policy for undergraduate studies at John Jay College, provides the student with a way to remove the grade, by paying tuition to retake the course, and then by earning a B or better grade.

**E**

To: The College Council Executive Committee
From: Members of the Provost's Taskforce on the Student Evaluation of Faculty
Date: September 29, 2014
Re: Agenda Item for October 23, 2014 Meeting of the College Council

I write to request that the following proposal to evaluate all courses online for two years, using the current online tool and questionnaire be placed on the agenda of the College Council October 23, 2014 meeting.

Proposal to Evaluate All Courses Using the Current Online Tool and Questionnaire for a Period of Two Years

Effective: Fall 2014

Be it resolved to conduct the semi-annual student evaluation of faculty exclusively online for a period of two years, beginning in fall 2014 and using the current questionnaire.

Be it further resolved that there will be no changes in the content/questions of the current questionnaire unless the Student Evaluation of Faculty Committee (SEOF) proposes to make such changes in accordance with its charter role as a subcommittee of the College Council.

Be it further resolved that during this two-year period, the results of the evaluation of faculty will be presented in the graphic format of a scatterplot or other recommended format by the Student Evaluation of Faculty College Council Committee and the Faculty Senate Taskforce. This new format will be used as well in the presentation of evaluation data in the Faculty Personnel Process. In addition, a new college average based on the online data set will be established as the baseline for comparison.

Be it further resolved that during the spring 2016 term, based on data provided by the Office of the Provost about response rates and overall ranges of evaluation scores and other data as appropriate, the College Council will vote to continue with an online tool or select an alternative format for the student evaluation of faculty process. A midterm report after year one of the pilot will also be provided to the Faculty Senate and College Council.

Rationale:

The college has evaluated the pros and cons of using paper and online questionnaires to review courses during a four-year pilot of online evaluations. With the additions and refinements suggested by the Faculty Senate Taskforce on Student Evaluation of Faculty Online (Umbach, Powers, Munns) and the Provost's Taskforce on Student Evaluation of Faculty Online (Roberto

Visani, Gregory Umbach, Thalia Vrachopoulos, Daniel DiPrenda, Jay Hamilton, Aida Martinez-Gomez, Sheeba John, Shuki Cohen, Katarzyna Celinska, Adam Stone, Derek Yim, David Munns, Gevorg Margaryan, Tyheem Parrott), we have reassessed and identified the following advantages of using an online tool:

For Students:

1. Ability to complete their questionnaires in a secure online environment that authenticates respondent identities prevents duplicate submissions, and generally guards against misuse.
2. Convenience of completing their questionnaires through the J-Stop with direct access to the evaluation questionnaire through single sign-on, or directly from links within emails sent by the vendor.
3. Much like paper, the ability to submit their questionnaires during class time, using their own mobile devices, a provision that raises response rates.

For Faculty and Chairs:

1. More timely feedback; on average one year for paper versus one month for online evaluation feedback.
2. Presentation of the responses and comments in ways that are useful to faculty and allow for more meaningful interpretation of data through various graphic aids. This will be instructive for personnel process reviews offering a more comprehensible and transparent narrative for standard deviations and outliers.
3. If the faculty choose this as appropriate for our institution, the ability to create protocols to limit the participation of students in the middle of Academic Integrity case reviews (PEN).
4. Ability to keep track of teaching effectiveness over time, allowing faculty to have a long view of how their student evaluations intersect with their self-assessments of progress in improving teaching and learning.
5. The ability to review statistical data and commentary remotely, providing e-signature and submission to the personnel file without onsite appointments with the Office of the Provost (Effective Fall14).

For the College:

1. Cost effective. We will be able to reduce the number of vendors required to support the process from three to one. We will contract with the current online vendor, IOTA, and continue to use its product, My Class Evaluation, since it is reasonably priced and has proven very effective, and has accommodated all of our faculty and committee design requests in an effort to support our personnel process and faculty teaching improvement.
2. Reduction of the burden on staff. Presently there are 7 offices required to manage the paper process: Testing, Registrar, Provost's Office, Facilities, Information Technology, Security, and Student Affairs, with some staff spending hundreds of hours on their part of the process. Online administration and data collection will require little to no involvement of most of the aforementioned offices.
3. Support of our school-wide efforts to go-green.

Background:

The PSC-CUNY Collective Bargaining Agreement requires that students be given an opportunity to evaluate the courses in which they are enrolled. At John Jay, the student evaluation of faculty process is conducted every semester after the withdrawal date and prior to the beginning of the official exam period, using an in-class paper evaluation instrument or an online instrument. The questionnaires ask students a series of questions that offer faculty feedback in a summative form on a numerical scale with written commentary. This feedback is used in the faculty personnel process as *one piece* of information about the quality of the faculty member's teaching.

Due to the multilayered process for receiving, analyzing, and then reporting the data collected using paper evaluations, it takes anywhere from six months to two years from completion of the questionnaires to the point at which the results are in the hands of the appropriate faculty and chairs for review. There is thus considerable lag-time in assessing student satisfaction with courses and in providing the chairs and faculty meaningful information necessary for timely course adjustments and critical personnel decisions. Recognizing that online administration allows faculty to receive results directly within thirty days of the entry of final grades for courses, the college began to pilot an online tool in the fall of 2010. This pilot began with evaluating courses taught fully online with the online tool (approximately 65 classes) and has expanded over three years, so that in the spring of 2013 it included traditional courses in 13 Departments and all online and hybrid classes (approximately 1700 classes total). In the fall of 2013 we proposed that the College conduct the semi-annual student evaluation of faculty using an online instrument for all our courses, for a period of three years, beginning in fall 2013. This was not approved by the College Council (September 26, 2013). There were several concerns expressed by members of the Council: lower response rates in an online environment; the possibility that online evaluation attracts outliers as respondents; and dissatisfaction with the way the data would be reported and examined in the faculty personnel process. In response to these concerns, Kevin Nesbitt was tasked to convene a group of faculty and administrators to work on resolving these concerns and others. Provost's Taskforce on Student Evaluation of Faculty Online began this phase of its work in fall 2013. This taskforce partnered with the Faculty Senate Taskforce on Student Evaluation of Faculty Online, and both groups worked toward a new proposal, responsive to the concerns expressed when the original proposal came forward.

In the fall 2013/spring 2014, we continued to allow interested departments to participate in the online pilot. We added several inducements including a student raffle, departmental based prizes, increased bandwidth for Wi-Fi and 4G access for in class administration, and active stations to troubleshoot student questions and aid login during community hour. After four years of a pilot, during which we solicited feedback from students, faculty, and administration, and after consultation with the Faculty Personnel Committee, Faculty Senate, Student Council, and Student Evaluation of Faculty Committee (SEOF), this proposal is being put forward.

