

---

HOW TO CHANGE YOUR  
PASSWORD IN

**BLACKBOARD 8.0**

- 
- ✘ After you log into CUNY Portal you click on “My Profile.”



Welcome Michelle  
My Profile  
Logout

## ✘ Click on “Modify.”

The screenshot shows a user profile page for Michelle Doe. The page has an orange sidebar on the left with navigation links. The main content area displays user information in a key-value format. At the top and bottom of the main content area are buttons for 'View Panels' and 'Modify'. A green arrow points from the 'Modify' button at the top to the 'Modify' button at the bottom.

**Admissions & Financial Aid**  
**About CUNY**  
News  
Events  
**Administration**  
Trustees  
Jobs at CUNY  
Libraries  
Portal Help

**cuny mail**  
**cuny mail**

Welcome Michelle  
My Profile  
Logout

Search... >>

View Panels Modify

**User Profile**

**Full Name** Michelle Doe

**College** John Jay College of Criminal Justice

**Primary College** John Jay College of Criminal Justice

**Graduation Year** 2006

**CUNY Role** Student

**Home Street** 123 West 45 St.  
Apt. 67

**Home City** New York

**Home State** New York

**Home Zip Code** 8910000

**Home Country** United States

**Home Phone** 2121234567

**Email** [michelle.doe@jjay.cuny.edu](mailto:michelle.doe@jjay.cuny.edu)

**First Name** Michelle

**Last Name** Doe

**Salutation**

View Panels Modify

✘ Afterwards, you can type your “Old Password” and your “New Password” in the correct locations and click “Save.”

**Change your Password**  
Please choose a password that is at least 6 characters long.

**Old Password**

**New Password**

**New Password Confirmation**

The diagram illustrates the steps for changing a password. A green arrow points from the text 'Old Password' to the first input field. Two blue arrows point from the text 'New Password' to the second and third input fields. A red arrow points from the text 'Save' to the 'Save' button.