Twitter
Creating a Twitter account

1. Logon to twitter.com.

2. Enter your Full name, Email, and Password into the form.

3. Click the Sign up for Twitter button.

4. A form will appear. You will need to confirm your information, and choose a username that hasn't already been taken.

   a. Username: Your username can be anything. However, if the username is already taken, the Twitter database will flag your request and indicate you need to pick a different username or give you some suggested names to choose from to use.

5. Read through the Terms of Service and then click Create my account.
The Twitter welcome page will appear. This page will help you get your account set up, but the suggestions are optional at this stage. Click Next to continue.
The following steps are optional you may skip any or all steps and do them at another time.

Click on Next to continue.

OR

Click on Skip this step to go to the next step.

1. Optional: You can now start choosing who to follow. A list of people you can follow will appear.

2. Optional: Twitter will also suggest people to follow based on your interests.

3. Optional: You can automatically find people you know by selecting a service that you use, such as an email account. For example, if you have a yahoo account, Twitter can look for your yahoo contacts that are already using Twitter.

4. Optional: You can add a profile picture and bio to your account. You can upload a photo at this point
5. Your new Twitter homepage will appear.

At this point, Twitter will send a confirmation email to the email address that you provided. Before you can access all of Twitter's features, you'll need to confirm your email address.

Confirming your email address
1. Log in to your email account.
2. Open the confirmation message from Twitter: "Confirm your Twitter account, username"
3. Click the link to confirm your account.
Your Twitter homepage will open. You now have full access to twitter, and all future notifications will be sent to the email address you provided.

**Managing your Privacy Settings:**

1. Click the profile icon on the top navigation bar and choose Settings from the drop-down menu.

![Profile settings icon](image)

2. The Settings page will appear. Account settings will be automatically selected in the left navigation pane.

![Settings page](image)
3. Scroll down the page. Check or uncheck the items that relate to your privacy or security.

4. Click Save Changes.

You will then need to Re-enter your Twitter password and click Save changes.
Twitter Profile page
To open the profile page on the Profile icon
Click on View my profile page.
1. Personal Information
2. Where you would Edit your profile
3. Timeline
4. Following
   - Your following number reflects the quantity of other Twitter users you have chosen to follow on the site. I.e. Following: 5
5. Followers
   - A follower is another Twitter user who is following you.
To Tweet:

1. On the Twitter homepage, type your update into the Tweet box just below your name. You can also click the Tweet button to start a new tweet from any page.

| 6 | Favorites | To mark a Tweet as one of your favorites by clicking the yellow star next to the message. |
| 7 | Lists | Groups of other Twitter users. Used to tie specific individuals into a group on your Twitter account. |
| 8 | Similar to you | Show the Twitter account of those who share similar interest as you. |
2. Keep your tweet at **140 characters or less**. No need to worry, Twitter will count the characters for you. If you go over the limit, try using abbreviations, or rephrasing some of your sentences.

3. Click the **Tweet** button when you’re ready to post.

4. Your tweet appears immediately in the **Timeline**.

**To Retweet:**

A bit like forwarding something you got in an email, Twitter’s **retweet** feature (often abbreviated as **RT**) allows you to re-post other people’s tweets, so your other followers can read them, too.

1. Hover over the tweet you want to share and click **Retweet**.
2. A pop-up window will appear. Click **Retweet** to confirm.

3. A symbol appears in the **upper right corner** to confirm that it's been retweeted by you.

4. The tweet now appears in your **followers' timelines** with your username attached.
Twitter for Mobile Devices

Take Twitter with you. Get the app.

To sign out
Click on the Profile icon.
Click on Sign out