

**Joint Meeting: SPS – FPS
Minutes
November 13, 2012**

Present: James Llana (*SPS Chair*), Robert Pignatello (*FPS Chair*), Ricardo Anzaldúa, Ned Benton, Jane Bowers, Kinya Chandler, Janice Dunham, Jay Hamilton, Karen Kaplowitz, Tom Kucharski, Patricia Ketterer, Richard Saulnier, Mariani Mewengkang (*Recorder*)

1. Approval of Minutes for October 22. Minutes were approved as proposed.

2. Informal Budget Report on First Quarter. Rob gave a brief report on the college's budget for the first quarter. The college needs to discuss what effects the out-of-state veteran issue will have beyond next year. The college is currently looking at a \$340,000 cost if we cover the remaining tuition for the veterans; we want to encourage them to come back, so a plan should be made to handle the issue. Other factors which will affect the budget include funds we need to allocate to the science department for new labs, CLTs, facility support, laborers, etc. TAP and the tuition increase are also affecting our budget. Most of our students are already receiving the maximum TAP allowance, but it is not enough to cover the entire cost of the new tuition, and the agreement that framed the tuition hike called for holding harmless students with unmet need. At this point, we have to absorb the difference between TAP awards and the higher tuition. As out-of-state students pay higher tuition, the college should work on targeting more of these students to offset some of our budget concerns. The question was raised about whether or not CUNY can lower John Jay's revenue target.
The college also needs to be mindful that our budget will be affected by the hiring plans. Currently the college is looking to hire 80 positions. The tech fee budget, and distance learning will also affect the budget. We should try to come up with a plan to offset the tax levy. Ned is encouraging the group to handle these issues early, before the Vice Presidents can create their own wish lists. But before plans can be made, we need to deliberate about what comes first. Our academic vision affects enrollment, which affects our budget. Our budget will affect our hiring plans, and how we hire affects our space issues. We must consider all these factors when creating our plans.

3. Review of PMP Results for 2011-12. Jim gave a presentation of the PMP results. The PMP allows us to get a sense of the areas where we are doing well, and areas which need improvement. As we stand, John Jay is at the bottom of the list for full-time faculty coverage. Jay asked if faculty workload, or reassigned time affected these results. Jane said that an analysis should be provided to see how many faculty members teach 5 – 7 courses a year. There should also be an inventory of how much assigned time there is. According to the PMP John Jay needs to do a better job of tracking our Post Graduate students. John Jay should also look into the rates of first year credit accumulation. Some reasons why John Jay has a lower average for credit accumulation is because Math and Science sometimes acts as a roadblock. John Jay students also do not typically take summer courses. We will need data regarding how many credits the students initially register for. Are we challenging them to register for 15 credits a semester? Do they register for 12 credits and end up dropping a course? If it is the latter perhaps we need to discuss strategies to keep them from dropping courses. In regards to summer courses, students

are more inclined to take classes in the fall and spring semester because it is paid for by Financial Aid. Students need to pay for summer courses out-of-pocket.

Ned suggested that it would be helpful if there was a clear idea of what items we need to concentrate on. Tom also mentioned that there are factors that we cannot control. These include things like a student's income, or socioeconomic status. Jane mentioned that the college should think about our sophomore year programs. We should also do more about the math and science roadblocks. The college plans on investing in more lecturers to help resolve the latter issues.

4. Review of CUNY Student Experience Survey, 2012. John Jay has the highest non-participation rate in extra-curricular activities among senior colleges. In order to determine why that is, we must know what makes our student profile different than our counterparts. Is it a matter of the types of students we are attracting? (Last fall John Jay students came from 356 different high schools) The internship rate for John Jay students is half that of the average for the other senior colleges. It is important for us to figure out how their time is spent outside of JJ. We should also look for data which breaks down how much time a student spends studying at each grade level.
5. New Business Item. Ynes Leon will send communication to the departments about how their space is being used. They should give serious and thoughtful analysis to the response they will return to Ynes.

One final SPS/FPS meeting should be held before the end of the semester. The First Quarter Report will be presented at this meeting. A doodle poll will be sent to decide on the best possible date to hold the meeting.