

HEO Council
Executive Board Meeting
August 3, 2011
3PM
Room 3143N

Minutes

Members present: Carina Quintian, Michael Scaduto, Dana Trimboli, Marva Lilly, Helen Cedeno, Shavonne McKiever, Irene O'Donnell, Sylvia Lopez, Kinya Chandler, Nilsa Lam

President Quintian called to order the first HEO Board meeting for academic year 2011-2012 at 3:05PM.

President Quintian solicited the nominations of the two HEO representatives for the Executive College Council Committee members and the Board voted unanimously for Michael Scaduto and Shavonne McKiever.

President Quintian announced the new Assessment Committee that would need three HEO representatives to be nominated to the College Council for election. President Quintian will contact the list of HEOs best fit for the position about their interest to have their name put forth.

The four upcoming HEO Council dates are as follows:

Friday, October 14, 2011

Thursday, November 17, 2011

Friday, March 16, 2012

Friday, April 20, 2012

There will be no HEO Orientation for the fall semester. The Board will consider holding a spring 2012 HEO orientation in a future meeting.

President Quintian indicated that there is a possibility to offer job related training for HEOs in conjunction with Human Resources. President Quintian also asks the Board to prepare to discuss at the next Board meeting agenda items for the first HEO Council meeting.

Meeting adjourned at 4:04PM.