

John Jay College of Criminal Justice
The City University of New York

MINUTES OF THE EXECUTIVE BOARD

Friday, February 1, 2008
(Rescheduled from January 10, 2008)

Opening:

The fifth meeting of the Council of HEOS for the 2007- 2008 academic year was convened by Interim President Carina Quintian at 12:10 pm in room 3121N.

Members Present:

Rulisa Galloway-Perry, Dana Trimboli, Helen Cedeno, Irene O'Donnell, and Nancy Marshall, Carina Quintian.

Approval of Minutes:

Minutes for the meeting of December 5, 2007 were not presented.

Announcements:

William Devine has stepped down as Interim President and Carina Quintian has agreed to step in and serve out the remainder of the term.

HEO's are complaining they are not getting emails. Dana to look into list-serve and blackboard issues to rectify situation.

New Business:

Provost Search begins shortly and conversation took place about which HEO's were invited to participate in the group meetings; discussion also took place about the questions to be asked. Irene and Carina will serve as coordinators for the four site visits.

Update on the following issues:

Budget Committee- still remains defunct. Need to contact Kinya Chandler for minutes to move forward.

College Charter Process – HEO's are being consulted throughout the process. Conversation about the elimination of ex-officio members and formulas for determining representation continues.

Many HEO's have concerns about the tight schedules associated with evaluations this year. Carina will draft a letter to Counsel Maldonado, Dean Gray and President.

Agenda for Next Meeting: Elections/Nominations, Agenda Items under #5 regarding Committees are tabled to meeting which will take place after 18th of February.

Adjournment:

Meeting was adjourned at 2:30 p.m. by Interim President Carina Quintian. The next Executive Board Meeting will take place on February 25, 2008 at 12 pm in room 3121N.

Minutes submitted by: Dana Trimboli