

**MINUTES OF THE EXECUTIVE BOARD
OF THE COUNCIL OF HEOS**

Wednesday, February 7, 2007

Opening:

The fourth meeting of the Executive Board of the Council of HEOs for the 2006- 2007 academic year was convened by Rulisa Galloway-Perry, Vice President, at 12:15 PM in room 610T.

Members Present:

Members in attendance were Rulisa Galloway-Perry, Kinya Chandler, Sylvia Crespo-Lopez, Sandra Palleja, Debra Parker and Dana Trimboli.

Approval of Minutes

Minutes of the November 17, 2006 Executive Board meeting were submitted and unanimously approved with corrections.

Announcements

Janet Winter agreed to run as the John Jay College delegate to the PSC as a replacement for Carina Quintian.

New Business

The Board discussed creating standing and ad hoc committees as a way to encourage HEO participation in the council.

We also put forth and passed a motion to table any further discussion of the charter review process until after the March 14, 2007 general council meeting.

Agenda for the Next Meeting

We will establish guidelines for the ad hoc charter review committee.

Adjournment

Meeting was adjourned at 1:21PM by Rulisa Galloway-Perry. The next meeting will be at 12:00 PM on Wednesday April 4, 2007 in room 610T.

Minutes submitted by: Kinya Chandler

Approved by: