

**MINUTES OF THE EXECUTIVE BOARD
OF THE COUNCIL OF HEOS**

Thursday, March 1, 2007

Opening:

This meeting of the Executive Board of the Council of HEOs for the 2006- 2007 academic year was convened by Irene O'Donnell, President, at 12:15 PM in room 610T.

Members Present:

Members in attendance were Irene O'Donnell, Rulisa Galloway-Perry, Sylvia Crespo-Lopez, Bill Devine, Sandra Palleja, Herb Johnson, Debra Parker, Dana Trimboli and Carina Quintian.

Approval of Minutes

There were no Minutes to approve from February 7, 2007 Executive Board meeting and February 15, 2007 Council of HEO's meeting. Kinya Chandler will submit for consideration via email.

Announcements

No items noted.

New Business

At the general Council Meeting on February 15, 2007, Rulisa Galloway-Perry agreed to chair the ad hoc committee for Charter Revisions. Other volunteers for the Committee included Robert Hong, Nancy Marshall, Bill Devine and Helen Cedenno. President O'Donnell led discussion that our goal should be to revise our charter which will be included in the college's Compendium of Policies and Procedures.

With respect to charter revisions, there was some discussion on term limits. Members present agreed that 2 year term limits were appropriate with no limits on running again. There was also discussion on how to get new HEO participation and how it can be tied to evaluations which consider contributions to the College Community.

With respect to charter revisions, there was also conversation about quorum requirements. It was agreed that 2/3 quorum should remain in the Charter, but not the part which indicates for 2 consecutive meetings.

There was discussion about an additional ad hoc committee to handle COMPACT issues for 2008-2009. President O'Donnell indicated she would contact SVP Pignatello for clarification about the HEO Council role in Compact submissions. Last year the request for participation in the process was late and did not give us appropriate time to put together a proposal together.

Sandra Palleja indicated there is some conversation regarding College Charter revisions and the role of HEO's on Committees. Conversation was tabled until next meeting.

Agenda for the Next Meeting

No specific items noted.

Adjournment

Meeting was adjourned at 1:30 PM by Irene O'Donnell. The next meeting (General) will be at 12:00 PM on Wednesday, March 14, 2007 in room 630T.

Minutes submitted by: Dana Trimboli

Approved by: