

John Jay College of Criminal Justice  
The City University of New York

## **MINUTES OF THE EXECUTIVE BOARD**

**Wednesday, March 5, 2008**

### **Opening:**

The seventh meeting of the Council of HEOS for the 2007- 2008 academic year was convened by Interim President Carina Quintian at 12:00 pm in room 3121N.

### **Members Present:**

Rulisa Galloway-Perry, Dana Trimboli, Marisol Marrero, Irene O'Donnell, and Nancy Marshall, Carina Quintian.

### **Approval of Minutes:**

Minutes for the meeting of February 25, 2008 were not presented. Dana will present the minutes via email within the next week for all meetings since November.

**Announcements:** Dana is working with IT to develop list-serv. Kathy Killoran has updated Blackboard for us and it is functional with newest HEO lists from Diane Dwyer.

**New Business:** Discussion of elections and status of members. Irene, Marisol, and Nancy all expressed interest in remaining on the executive board. Rulisa will be stepping down completely due to conflict of interest issues. Carina is willing to run for President if there are not other nominations and Dana will do the same for Vice President. Dana is not willing to take on the presidency either as interim, or permanent. Carina will speak with Nilsa about running for secretary.

We need to spend our budget and will do so on materials for elections; food for our next General Meeting on March 20<sup>th</sup>, HEO Orientation, and the Meet and Greet in June.

The College Charter Discussion is moving forward and some items we have put forth, including the 2 additional members on College Council have been rejected. No update on other items.

**Agenda for Next Meeting:** General Meeting items to include – approval of minutes, nominations, update on budget meeting with president, update on College Charter revision process. Executive meeting items will include discussion of the Meet and Greet lunch and upcoming HEO Orientation.

**Adjournment:** Meeting was adjourned at 2:10 p.m. by Interim President Carina Quintian. The next Executive Board Meeting will take place on April 9, 2008 at 12 pm in room 3121N.

Minutes submitted by: Dana Trimboli