

HEO Executive Board Meeting  
May 6, 2009  
Minutes

Members present: Carina Quintian, Dana Trimboli, Marva Lilly, Michael Scaduto, Nancy Marshall, and Nilsa Lam

The HEO Executive Board meeting is called at 12:00PM and adjourned at 12:36PM by President Carina Quintian.

**New items**

Because of scheduling conflict, the HEO Meet and Greet lunch will be changed to Friday, June 5, 2009 at 12PM in the Faculty Dining Room. Hot lunch will be served.

Announcement for the changed date and location will be sent to HEO members. RSVP email will also be sent to get an approximate count of attendees.

College Council Elections officially ends May 6, 2009. All ballots must be received by 5PM on May 6, 2009 in order to be counted. A total of 122 ballots were received and four ballots were disqualified. Postcards of the new officials for the 2009-2010 academic year will be distributed during Meet and Greet.

In order to plan for activities for the upcoming academic year, board members are urged to suggest workshop ideas. Carina and Dana will also compose a brief survey to elicit ideas from HEO members. Suggestions so far include: Parental Leave policy, TIAA-CREF, health and wellness (healthy eating, etc). Please email Nilsa your suggestions by Friday May 22, 2009.

The next HEO Executive Board meeting is planned for August.