

**John Jay College of Criminal Justice
The City University of New York**

Minutes of the Council of HEOs

Thursday, April 13, 2006

Theatre Lobby

The meeting was convened by Irene O'Donnell, President.

Members Present:

Inez Brown, Kinya Chandler, Sylvia Lopez, Rulisa Galloway, Robert Hong, Herbert Johnson, Sinead Keegan, Marva Lilly, Nancy Marshall, Irene O'Donnell, Arnold Osansky, Debra Parker, Carina Quintian, Premwati Sukhan, Stamatia Vavasis, Linda Vonlumm, Joan Antonicelli, Lisa Bull, Janice Carrington, Yolanda Casillas, William Devine, Peter Dodenhoff, JoAlejandra Lugo, Nadia Griffith-Allen, Carleen Johnson, Mirtza Jourdain, Eileen Lee, Ynes Leon, Kenneth Lewandoski, Rosalie Macaluso, Suzette Mahato, Matthew McGee, Rachel McTursh, Luis Melendez, Alikhan Morgan, Mayra Nieves, Micheal O'Dowd, Alicia (Rose) O'Neill, Sandra Palleja, Maribel Perez, Rafael Quiles, Sandra Rutherford, Sarah Scaldaffery, Dana Trimboli, Doreen Vinas, Christina Viramontes, Declan Walsh, Fay Williams, Paul Wyatt and Narda Hall.

Meeting began at 12:15 pm

Irene O'Donnell welcomed everyone and made note that this was an extremely well attended meeting since it was the start of the spring break.

March 22nd minutes were approved and seconded

Future Meetings: The next and last meeting of the HEO Council will be held on May 17th at which time the HEO's will have a "Meet and Greet" lunch for the new HEO's to welcome them in a social manner.

Irene O'Donnell mentioned that she, Lisa Galloway and Janet Winter met with President Travis last week to discuss funding to pay for the "Meet and Greet" lunch and the President thought it was a good idea and indicated he would certainly find a way to provide the Council with a budget for its activities.

Irene also mentioned President Travis would like the HEO's to have a formal orientation program similar to the one that the college now has for new faculty. This would allow new HEO's to be welcomed by the HEO Council and learn about other areas of the college pertinent to them right away.

Contract Update:

Irene asked if everyone had received an e-mail from Barbara Bowen which discussed the last round of contract negotiations. Carina Quintian also reported that she had received a message

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from Jean Weissman who is the chairperson of the HEO chapter. Ms. Weissman informed Carina that she had received quite a few e-mails from John Jay's HEOs in reference to the \$500 that would be awarded, through the proposed contract that would not go toward members directly, but would be applied to the Faculty Sabbatical Fund, and also the issue about retroactive monies that will go to the Welfare Fund rather than to members. However, this money is not going to make any difference to our benefits. Ms. Weissman said that the union is aware of our concerns and that the union will continue to try and negotiate in good faith concerning all of its members.

Nominations for 2006/2007 HEO Elections:

Debra Hairston asked if there were any results to report regarding the HEO ballots. Irene responded that the ballots won't be tabulated until April 21st. Ballots will be given to Peter Shenkin of the Math Department who is the Chair of the College Election committee. That committee will count the ballots and make an official report to the HEO Council with the results.

Message about HEO Screening Committee:

Irene O'Donnell asked Arnold Osansky if the HEO screening committee had met on April 3rd to discuss salary increases, he responded yes they did and that they were scheduled to meet again on April 24th to discuss HEO reclassifications.

Critical Choices:

A handout from the President's office regarding "Critical Choices" entitled The New Future of John Jay: Expanding Educational Opportunity and Enhancing Student Success: The Next Five Years, April 10, 2006" was passed out.

President Travis was then introduced to the group and proceeded to give a detailed power point presentation about The New Future of John Jay.

President Travis began by saying that the college is moving forward in unison to plan for its future.

Two Key Questions:

- 1) Will the college continue to have Associate Degree Programs? The President responded that the college will begin the process of phasing out Associate Degree Programs over the next five years.
- 2) Should the college offer liberal arts majors? The President responded that now is not the time for us to make an investment in new majors. The President said he could not justify hiring new faculty at this time for new liberal arts majors. We need to concentrate on what we currently have in place. The college needs to bring in new faculty to reduce the student faculty ratio that we have now.

The President then went on to discuss meetings that he has been having with 80th Street and the Chancellor's office in regards to raising the level of Funding for John Jay College.

He went on to discuss:

- John Jay becoming a senior college

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- Building Educational Partnerships and
- John Jay Achieving Fiscal Parity.

The minutes to this meeting, will not attempt to summarize all that the President discussed with the HEO's as it pertains to these important issues. Any HEO not present at the meeting wanting additional information or a copy of the handout which explains in great detail the New Future of John Jay, should contact Rulisa Galloway via email.

In closing the President spoke briefly about creating a new office of Education Administration that will be charged with building Educational Partnerships. The President also had his office give out a handout that outlines meetings which will take place to consider proposals regarding "Critical Choices." HEO's can also get a copy of this handout from Rulisa Galloway.

Lastly the President requested that Irene O'Donnell get back to him about how the HEO's feel about the new plan.

The meeting concluded at 1:20pm.