

Minutes of the Council of HEOs March 19, 2009

Opening:

The third general meeting of the Council of HEOs for the academic year 2009-2010 was convened by President Carina Quintian at 12:15PM in room 630T.

Members Present:

A list of members present is attached.

Approval of Minutes:

A motion to approve the minutes for the meeting on November 20, 2009 was made by Kimberly Tatro and second by Irene O'Donnell.

Announcements:

The presentation from the Crisis Management Team will be postponed due to the unavailability of team members.

New Business:

HEO and College Council Nomination

Elections for the College and HEO Council will be up this year. HEO Council members (President, Vice President, Treasurer, Secretary, 4 Members-at-Large) serve a two year term. College Council members (5 with one serving as alternate) are elected annually. While nominations were taken during the meeting, an online nomination process will be from March 19, 2010 to April 9, 2010. Members who wish to self-nominate or nominate someone else should email the HEO Council Secretary, Nilsa Lam at nlam@jjay.cuny.edu. The Secretary will then contact the nominated member for acceptance of nomination. Members have until April 13, 2010 to respond to nomination acceptance.

Elections Committee will be assembled after nominations are done since nominated members cannot be part of the Elections Committee.

To familiarize with the roles of each position, please review the HEO Charter for information.

The members nominated for the various positions so far are:

President:	Carina Quintian
Vice President:	Dana Trimboli (awaiting acceptance) Nilsa Lam (resign from nomination)
Treasurer:	Marva Lilly
Secretary:	Nilsa Lam

Members-at-Large: Irene O'Donnell
Michael Scaduto
Janice Carrington
Helen Cedeno

College Council: Jerylle Kemp
Nancy Marshall
Michael Scaduto
Marisol Marrero
Shavonne McKiever (awaiting acceptance)
James Sheridan
Linda Mitchell
Sandrine Dikambi
Sylvia Lopez

*Please note that you can be nominated in multiple categories, but you cannot serve multiple positions within the items highlighted in orange. For example, this year, I am the Secretary of the HEO Council and also a College Council member. However, I cannot hold both the Secretary and Members-at-Large positions.

Budget Planning Sub-Committee

In light of the events regarding staffing at the College, the HEO Council unanimously voted to invite Dean Gray to address the Council's concerns. In order to benefit the larger audience, members are asked to submit their question to the Secretary, Nilsa Lam at nlam@jjay.cuny.edu. Questions will be formulated in a general manner so to keep members' privacy and also make the situation more applicable to other HEO Council members. If members wish to discuss their personal concern and situation more in-depth, please contact Human Resources for consultation.

Agenda for Next Meeting:

HEO Council members will be notified via email on the special HEO Council meeting with Dean Gray.

Adjournment:

A motion to adjourn the meeting was made by Carina Quintian at 1:16PM and second by Nilsa Lam. The next Council of HEOs meeting is April 19, 2010 at 12PM in room 630T.

Minutes submitted by: Nilsa Lam

HEO Meeting Attendees
March 19, 2010

	Last Name	First Name
1	Beharry	Elena
2	Carrington	Janice
3	Cedeno	Helen
4	Chan	Sau Ying
5	Czechowicz	Christina
6	Devine	William
7	Dikambi	Sandra
8	Doney	Michele
9	Duro	Anila
10	Fradkin	Faina
11	Jasmin	Stephanie
12	John	Zay La Fleur
13	Kemp	Jerylle
14	Lam	Nilsa
15	Lilly	Marva
16	Lopez	Diana
17	Lopez	Sylvia
18	Lorenzo	Jennifer
19	Marrero	Marisol
20	Marshall	Nancy
21	McGinniss	Shawn
22	Mitchell	Linda
23	Montalban	Silvia
24	Moreno	Virginia
25	O'Donnell	Irene
26	Palleja	Sandra
27	Parker	Debra
28	Persaud	Sunil
29	Pitcavage	Victoria
30	Scaduto	Michael
31	Sheridan	James
32	Silva	Lucy
33	Simpson	Marilyn
34	Sukhan	Premwati
35	Tatro	Kimberly
36	Taylor	Betty
37	Velez	Ana
38	Young	Barbara