

John Jay College of Criminal Justice
The City University of New York

MINUTES OF THE COUNCIL OF HEOS

Wednesday, May 16, 2007

Opening:

The seventh meeting of the Council of HEOS for the 2006- 2007 academic year was convened by Irene O'Donnell, President, at 12:05 pm in room 610 T.

Members Present:

A list of members present is attached.

Approval of Minutes:

Minutes for the meeting on April 19, 2007 were unanimously approved.

Announcements:

Election Results:

Irene O'Donnell-President
Lisa Galloway– Vice President
Dana Trimboli – Secretary

Helen Cedeno- Member-at-Large,
William Devine - Member-at-Large
Marisol Marrero- Member-at-Large
Nancy Marshall- Member-at-Large

Helen Cedeno-College Council Representative
William Devine- College Council Representative
Sandra Palleja- College Council Representative
Carina Quintian- College Council Representative
Irene O'Donnell- College Council Representative

The HEO Meet & Greet lunch is scheduled for June 14 in room 630T from 12pm – 2pm.

The HEO Orientation for all members is scheduled for June 22 in room 630T from 9am-12pm. Breakfast will be served.

New Business:

President Travis joined the discussion. He reported that he is pleased with the progress, vitality and contributions of the HEO Council. President Travis also provided some end of the year reflections highlighting the progress of

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educational partnerships with community colleges, faculty recruitment (40 for the Fall), new majors, recruitment and marketing (Enrollment Management and Institutional Advancement), and One Stop. President Travis opened the floor to questions and answers.

Question and answer with President Travis began with Irene O'Donnell asking for clarification about the President's vision for HEO participation the budget process. He stated the HEO council should have a budget for HEO Council events. He also stated we should be involved in the Spring Call Budget process, both within areas being led by Vice Presidents, as well as in the overall decision making process. HEO understanding of total budget is imperative to our participation.

President Travis also highlighted plans for next year including the launch of our new website, Charter Revision Process, and new space. The newly leased space is 31,000 sq. ft., located on 54th St between 11th and 12th avenues. There will not be any classrooms, but academic departments may be moving there. With respect to Charter revisions, he would like to see increased HEO representation on committees.

President Travis excused himself and new business continued with discussion about HEO Charter. Charter revisions cannot be in place for FY 07-08 due to current Charter provision regarding amendments and ratification by the whole HEO Council. The Ad Hoc Committee (Nancy Marshall, Bob Hong, Bill Devine, Helen Ceden and Rulisa Galloway Perry) is working on revisions.

President O'Donnell asked for a show of hands pertaining to the question: Do you want to meet (as stated in the charter) twice a semester, or once a month? The majority show of hands indicated a wish to continue to meet every month.

Goals for 2007-2008 were briefly discussed. The Executive Board hopes for our image and participation in college governance to grow. President Travis clarified our role in the budget process which is very encouraging. Finally, President O'Donnell encouraged HEOs to take advantage of PSC grants and city wide trainings.

Agenda for Next Meeting:

Next month will be the Meet and Greet lunch.

Adjournment:

Meeting was adjourned at 1:05 p.m. by Irene O'Donnell. The next general meeting will be replaced by the HEO Meet & Greet on June 14 in room 630T from 12pm – 2pm.

Minutes submitted by: Dana Trimboli

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**Meeting Attendees
May 16, 2007**

1. Barnett	David
2. Brown	Inez
3. Coverdale	Judith
4. Crespo Lopez	Sylvia
5. Czechowicz	Christina
6. Galloway- Perry	Rulisa
7. Giovine	Paolo
8. Griffith – Allen	Nadia
9. Hong	Robert
10. Johnson	Herbert
11. Jordan	Makeda
12. Jourdain	Mirtza
13. Lam	Nilsa
14. Lee	Eileen
15. Lilly	Marva
16. Macaluso	Rosalie
17. Marrero	Marisol
18. Marshall	Nancy
19. Rachael	McTursh
20. Nampiamaparil	Mary
21. O'Donnell	Irene
22. Parker	Debra
23. Phillips	Anthony
24. Quintian	Carina
25. Rutherford	Sandra
26. Sukhan	Premwati
27. Tatro	Kimberly

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28. Taveras	John
29. Taveras	Rita
30. Trimboli	Dana
31. Winter	Janet
32. Wong	Wingson
33. Zaragovitch	Gary
34. Nieves	Karen
35. Urena	Elizabeth