

MINUTES OF THE COUNCIL OF HEOS

Wednesday, November 28th, 2007

Opening:

The second general meeting of the Council of HEOS for the 2007- 2008 academic year was convened by newly elected President William Devine at 12:10 pm in room 630 T.

Members Present:

A list of members present is attached.

Approval of Minutes:

Minutes for the meeting on October 24, 2007 were unanimously approved with corrections as noted by Nancy Marshall and Irene O'Donnell.

Announcements: Motion was made to approve HEO Council proposed revisions to the College Council Charter. Emily Karp made a motion to approve; Sandra Palleja second the motion. All voted in favor with no abstentions, or dissensions.

Motion was made to approve newly proposed HEO Charter. Irene O'Donnell made a motion to approve; Nancy Marshall second the motion. All voted in favor with no abstentions, or dissensions. It is noted that any proposals not approved by the College Council Charter Revision Process must be corrected and amended in our Charter as needed.

President Devine made opening remarks. He thanked Rulisa Galloway Perry for her work as Interim President since former President O'Donnell's resignation.

Janet Winter updated the group on contract negotiations and encouraged people to attend, but did note you must use annual time to do so. Buttons were distributed and she noted that Hunter College was including a piece on our chapter in the next newsletter.

President Travis was welcomed and given the opportunity to discuss a number of issues. He acknowledged the work of the Council to pass our College Charter Proposals, as well as our new HEO Council Charter.

President Travis presented an overview of how all of the moving pieces fit together right now. The HEO's and Student Government both revised their charters. The College is working on the Policies and Procedures Compendium for transparency, ability to transmit electronic forms, and an opportunity to review policies for efficiency and accuracy.

College Charter process is also underway. Counsel Maldonado is reviewing the Consensus document. Administration, faculty, and students will review proposed

consensus document which was created over the summer. December 7, 2007 will be summit to lay out areas of concern and challenge. Some of which may include:

- “P & B” – Budget part of the Committee to be separated.
- Student representation on certain committees.

Counsel Maldonado will have meetings in January to work through language and differences.

In the spring, College Council will need to vote affirmatively twice with $\frac{3}{4}$'s approval vote of those present before it is brought before the Board of Trustees in June.

Agenda for Next Meeting: Next general meeting is on March 20, 2008. Nominations for elections 2008-2009 will take place.

Adjournment: Meeting was adjourned at 12:40 p.m. by President William Devine.

Minutes submitted by: Dana Trimboli

Meeting Attendees
October 24th, 2007

- | | |
|-----------------------|-----------|
| 1. Brown | Inez |
| 2. Cedeno | Helen |
| 3. Crespo Lopez | Sylvia |
| 4. Del Rosario | Ariel |
| 5. Devine | William |
| 6. Doney | Michele |
| 7. Galligan | Gina |
| 8. Galloway- Perry | Rulisa |
| 9. Griffith-Allen | Nadia |
| 10. Hancock-Nicholson | Nikki |
| 11. Johnson | Herbert |
| 12. Karp | Emily |
| 13. Lam | Nilsa |
| 14. Lewandoski | Kenneth |
| 15. Lilly | Marva |
| 16. Marrero | Marisol |
| 17. Westcott-Marshall | Darryl |
| 18. Marshall | Nancy |
| 19. McCabe | Elizabeth |
| 20. O'Donnell | Irene |
| 21. Palleja | Sandra |
| 22. Rodriguez | Ahmed |
| 23. Rubel | Janet |
| 24. Rutherford | Sandra |
| 25. Trimboli | Dana |
| 26. Vinas | Doreen |
| 27. Winter | Janet |
| 28. Wong | Wingson |
| 29. Zayatz | Alicia |
| 30. Zhu | Cindy |