

John Jay College of Criminal Justice
The City University of New York

Minutes of the Council of HEOs October 23, 2009

Opening:

The first general meeting of the Council of HEOs for the academic year 2009-2010 was convened by President Carina Quintian at 12:00PM in room 630T.

Members Present:

A list of members present is attached.

Approval of Minutes:

A motion to approve the minutes for the meeting on April 23, 2009 was made by Nancy Marshall and second by Irene O'Donnell.

Announcements:

The HEO Orientation is Friday October 30, 2009 from 9:45AM to 11AM in room 630T. All HEOs are welcome. HEOs who have not attended our previous orientation are encouraged to attend.

New Business:

Professor Avram Bornstein and Carl Williams were invited to speak about labor management issues. Professor Bornstein mentioned that there is a grievance counselor at PSC available every day. Members who have grievance issues are welcome to contact the PSC. Carl Williams also urged members to attend the next chapter meeting on November 11 at 3:30PM to raise issues. Members are also encouraged to get involved in committees, i.e. the Child Care Committee in order to voice our concerns and needs to the administration.

Janet Winters, our PSC delegate, also spoke about the labor management committees at the College. The HEO labor management committee reviews requests of denied reclassification or step increases or self-nomination. The form is available at Human Resources. Bill Devine also advised members to be involved in the process with the supervisor for reclassification or merit increase. A detailed job description and organizational chart are important to provide justification.

Agenda for Next Meeting:

No notations.

Adjournment:

A motion to adjourn the meeting was made by Carina Quintian at 12:50PM. Next Council of HEOs meeting is November 20, 2009 at 12PM in room 630T.

Minutes submitted by: Nilsa Lam

HEO Meeting Attendees

April 23, 2009

	Last Name	First Name
1	Baez	Grace
2	Brown	Inez
3	Carrington	Janice
4	Cedeno	Helen
5	Chan	Sau Ying
6	Chandler	Kinya
7	Conway	Sharice
8	Devine	William
9	Dikambi	Sandrine
10	Galloway	Rulisa
11	Garcia	Maria
12	Giovine	Paul
13	Holness	Vielka
14	Kyriacou	Angelos
15	Lam	Nilsa
16	Laudando	Christopher
17	Lilly	Marva
18	Lorenzo	Jennifer
19	Marrero	Marisol
20	Marshall	Nancy
21	Mitchell	Linda
22	O'Donnell	Irene
23	Otero	Jury
24	Palleja	Sandra
25	Piazza	Raquel
26	Quintian	Carina
27	Scaduto	Michael
28	Sukhan	Premwati
29	Szur	Katalin
30	Tatro	Kimberly
31	Trimboli	Dana
32	Christopher	Valentino
33	Winter	Janet