

We currently have several entry level CASAC related positions available in our Queens, Brooklyn, and Long Island facilities.

Building healthy lives is what Outreach is all about. For over three decades, we've been a premier provider and champion of quality, life-changing drug and alcohol abuse treatment and training services - the kind that help individuals and their families throughout the Greater New York area cope with their problems, heal themselves and move forward in a more positive direction. We know. We understand. And we're totally committed to making a difference now and in the future. To apply a potential applicant can send their resume to [outreachhr@yahoo.com](mailto:outreachhr@yahoo.com) for consideration. If you have any questions, comments, or suggestions my contact information is below.

Outreach offers a comprehensive benefits plan, including a variety of options for medical, dental, supplemental medical insurance, long-term disability insurance, life insurance and flexible spending accounts. We have a generous time-off plan including vacation, sick days, personal days and floating holidays. At Outreach, employees are encouraged to expand their professional qualifications by attending training classes, seminars, and conferences. We also have an extensive internal training curriculum designed for individual development and professional growth.

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## Job Openings

EXTERNAL CANDIDATES: If you are interested and meet the qualifications of any of the following positions, please e-mail your résumé to [outreachhr@yahoo.com](mailto:outreachhr@yahoo.com), fax to (718) 849-1093, or mail to: Outreach Development Corporation, Attention: Human Resources Department, 117-11 Myrtle Avenue, Richmond Hill, NY 11418.

### **CASAC Lecturers/Student Advisors (Ongoing)**

*Outreach Training Institute, with sites located in Queens, Brooklyn, and Long Island*

Lecturers must have excellent platform skills and experience teaching CASAC or related courses at the college level. Advisors must provide academic counseling, grade written assignments, and facilitate small group discussions and experiential learning activities related to the lecture material. Qualifications: Minimum a BA and CASAC, with a Master's degree preferred. Professional experience in the treatment of substance use disorders is required. Excellent verbal and written communication skill needed. Dependability and consistency is essential. These are per-diem consultant positions. Daytime, evening and Saturday hours are available at Richmond Hill, Queens, Greenpoint, Brooklyn, and Brentwood, LI.

### **CASAC Lecturers – Medication-Assisted Treatment**

*Outreach Training Institute, with sites located in Queens, Brooklyn and Long Island*

Outreach Training Institute is seeking qualified instructors to teach CASAC courses on individual and group counseling with individuals in medication-assisted treatment for substance abuse disorders. This includes such medications such as methadone, buprenorphine, alcohol dependence medications, and psychiatric medications. Qualifications: A degree in the medical field is preferred and professional experience in the treatment of substance use disorders is required. Excellent platform skills are needed and teaching experience is essential. These are per-diem consultant positions. Daytime, evening and Saturday hours are available at Richmond Hill, Queens, Greenpoint, Brooklyn, and Brentwood, LI.

### **Job Developer/Placement Specialist - PT**

*Outreach Training Institute, Greenpoint, Brooklyn*

Responsibilities are to facilitate placement of Outreach Training Institute's students and graduates into internships and employed positions. Minimum of Bachelors Degree required. 2-5 years experience in workforce development and job placement required. Knowledge of substance abuse treatment programs preferred. Flexibility in scheduling required, as this position may include some evening hours.

### **PT Substance Abuse Counselor**

*Bellport Evening Outpatient Services, Bellport, Long Island*

Responsibilities are to provide individual and group counseling in an evening outpatient substance abuse treatment setting. Must possess excellent group counseling skills, excellent oral and written communication skills, must be computer literate. CASAC and/or LMSW required. Schedule is Wednesday and Thursday, 5 PM to 9 PM and Saturday, 9 AM to 1 PM.

### **FT OASAS Day Rehab Case Manager**

*Bellport Day Rehab Program, Bellport, Long Island*

The OASAS Case Manager is responsible for provision of case management services and crisis intervention for

Outreach Day Rehabilitation clients. Must have experience providing case management services and working with multiple systems in the delivery of services to special needs populations. CASAC preferred, but may consider Bachelors Degree or CASAC-T with relevant case management experience. Must have a clean and valid NYS driver's license. Schedule is Monday, Tuesday, Wednesday and Friday, 9 AM to 5 PM and Thursday, 12 PM to 8 PM.

#### **PT Nurse**

*Bellport FINS Satellite, Brentwood, Long Island*

The Part Time Nurse is responsible for the delivery and implementation of health services and serves as a member of the treatment team. Experience working in a substance abuse treatment setting or experience working with special populations required. Must be a NYS Licensed RN. This position is 4 hours per week, Tuesday, 5:00 PM to 9:00 PM.

#### **Psychiatrist (Consultant)**

*Bellport Outpatient Services, Bellport, Long Island & Islip Outpatient Services, Brentwood, Long Island*

Responsible for providing mental status assessments, medication consultation and/or prescriptions, treatment team consultations, and treatment reviews. M.D. with psychiatric board certification. Suboxone certification preferred. Experience working with addicted populations preferred. Bilingual Spanish a plus.

#### **PT Substance Abuse Counselor**

*Outreach Islip Outpatient Services, Brentwood, Long Island*

The Substance Abuse Counselor is responsible for the delivery and implementation of direct clinical services and serves as a member of the treatment team. Must possess excellent individual and group counseling skills, excellent oral and written communication skills, must be computer literate. Experience working in an outpatient substance abuse treatment setting preferred. CASAC or LMSW required. Bilingual Spanish preferred. Position requires evening hours up to 9 PM.

#### **Program Coordinator**

*Outreach Islip Outpatient Services, Brentwood, Long Island*

Assists the Program Director in the development and maintenance of appropriate substance abuse treatment services. Oversees clinical aspects of treatment, including admissions, assessments, transfers, referrals, and the completion of an appropriate treatment program. Supervises staff to ensure appropriate services are administered effectively and efficiently towards helping clients attain a healthy and productive life. Ensures treatment complies with the specific standards of the contracting agencies and the requirements of governmental regulatory bodies. Provides leadership in the absence of the Program Director. LMSW preferred. May consider full CASAC with supervisory experience. Schedule for this position is Monday & Wednesday, 12 PM to 9 PM; Thursday, 9 AM to 5 PM; Friday, 1 PM to 9 PM; Saturday, 9 AM to 2 PM; days off Tuesday and Sunday. Bilingual Spanish preferred.

#### **PT Siblings Counselor**

*Outreach House II, Brentwood, Long Island*

The Siblings Counselor is responsible for providing supportive counseling services to the siblings of the residents of Outreach House II. Schedule is Wednesday, 6 PM – 10 PM. CASAC-T preferred. Will consider CASAC-T eligible with relevant experience. Experience working with adolescents required. Therapeutic community experience preferred. Experience running groups. Knowledge of substance abuse and recovery a plus. Bilingual Spanish a plus.

#### **FT Substance Abuse Counselor**

*Outreach House II, Brentwood Long Island*

Responsibilities are to provide services to adolescents in a residential therapeutic setting. Schedule is Wednesday, 2 PM to 10 PM, Thursday & Friday, 3 PM to 11 PM, Saturday & Sunday, 7 AM to 3 PM, with days off Monday and Tuesday. CASAC or CASAC-T required. Experience working with adolescents and/or experience working in a therapeutic community required.

#### **FT Substance Abuse Clinical Assistant House Manager**

*Outreach House I, Ridgewood, Queens*

The Assistant House Manager is responsible for overseeing the daily facilitation of the adolescent resident programming, while managing the Substance Abuse Counselors under the direct supervision of the House Manager and thereby under filling in the absence of the House Manager. Due to the 24 hour nature of the facility, the Assistant House Manager is required to work afternoon/evening/late night hours with days off Sunday and Monday. Must have flexibility in scheduling. Minimum of CASAC-T required. Experience working in a therapeutic community and/or experience working with adolescent required. Supervisory experience required.

#### **FT Intake Coordinator/Court Liaison**

*Outreach House I, Ridgewood, Queens*

The Intake Coordinator/Court Liaison responsible for coordinating all assessments, admissions and referent correspondence to insure timely admissions into the treatment program. Experience working with adolescents and families. Experience conducting client admission into treatment facilities. Must have experience working within the Family and Criminal Court systems. QHP required (CASAC, LMSW, etc.). Bilingual Spanish required. Position does require some evening hours and Wednesday, 12 PM to 9 PM is mandatory.

#### **FT Administrative Assistant**

*Outreach House I, Ridgewood, Queens*

The full time Administrative Assistant is responsible for providing support service to the Site Director while managing and prioritizing requests from other staff on site to insure the ongoing daily support services for the unit. Knowledge of data entry preferred. Must possess both excellent computer and oral/written communication skills. Must possess the ability to manage multiple tasks and work independently. Bilingual Spanish a plus.

#### **Per Diem Substance Abuse Counselors (ongoing)**

*Outreach House I, Ridgewood, Queens & Outreach House II, Brentwood, Long Island*

Responsibilities are to provide counseling services to adolescents in a residential treatment setting. Outreach House II is a 24-hour facility, so shifts may vary and may include evenings, overnight, and weekend shifts. CASAC or CASAC-T required. May consider CASAC-T eligible with relevant experience. Must have experience working with adolescents and/or therapeutic community experience.

#### **PT Substance Abuse Counselor (Adolescent Outpatient)**

*Outreach Academy, Outreach Outpatient Services, Richmond Hill*

As a member of a multidisciplinary team, the Substance Abuse Counselor (SAC) is responsible for the delivery and implementation of supervision, support, and clinical services to Outreach Academy adolescent students. Is responsible for facilitating and maintaining an environment conducive to student personal and educational growth. Minimum of CASAC-T required. Experience working with adolescents required. Up to 19 hours per week available during afternoon and early evening. Flexibility in scheduling a plus.

#### **FT Child Care Workers (3) & Per Diem Child Care Workers (ongoing)**

*Outreach Haven, Flushing, Queens*

Responsible for providing overall supervision of adolescent females in a non-secure detention setting. Responsible

for transporting residents to and from court, medical, and other appointments. Clean and valid NYS driver's license required. Minimum of high school diploma or GED required. Experience working in a non-secure detention or experience working with at-risk youth required. Full time positions are all 3:30 PM to 11:30 PM with days off Mon/Tues, Wed/Thurs or Fri/Sat.