How to Apply for Graduation with CUNYfirst

Step 1: Log in to your CUNYfirst account at https://home.cunyfirst.cuny.edu

CUNYfirst is The City University of New York's fully integrated resources and services tool, using the latest technology to serve our students, faculty and staff.

Signing on to CUNYfirst - from anywhere, anytime - will allow students to manage their academic careers and financial accounts in real time and more. It will give faculty additional tools to enhance their interaction with students. It is also designed to give staff access to powerful processes that connect with the finance, student administration and human resources functions necessary to operating the nation's largest urban university.

Note: Users of this system must use their individually assigned user ID. Sharing of user IDs and passwords is prohibited by CUNY's Security Policies & Procedures (security.cuny.edu).

All users who access their accounts at college workstations and kiosks should remember to log out of CUNYfirst at the end of their sessions to ensure their accounts are securely closed.
How to Apply for Graduation with CUNYfirst

Step 2: Navigate to Self-Service >> Student Center

Step 3: Locate the drop-down menu to the left of your class schedule, it will be labeled “Other Academics”, click on it

Step 4: Choose the item “Apply for Graduation” and then click on the circle to the right to proceed forward
How to Apply for Graduation with CUNYfirst

Step 5: Ensure you are applying for the correct program of study

Step 6: From the drop-down menu, select from the available terms you wish to apply for. Students can only select one term and only from what is shown.

Step 7: Click on continue
Step 8: Click on “Submit Application” to send your graduation application to the Registrar’s Office.