

## Minutes and Action Items

Name: International Advisory Board

Chair: Lisandro Perez

Minute Taker: Bettina Muenster

Minutes of the meeting held: Thursday, April 3, 2014, Room 610T

Meeting commenced at 2:00 pm and concluded at 3:30 pm

1. Attendance	
Jeremy Travis	President
Anne Beane Rudman	Ex-officio; JJC Foundation Board member
Carlton Jama Adams	Africana Studies
Jana Arsovska	Sociology
Ludovica Ciccarelli	Student
Silvia Dapia	Foreign Languages and Literature
Kenneth Holmes	Dean of Students
Oivera Jokic	English
Anne Lopes	AVP for Strategic Initiatives and Dean of Graduate Studies
Yi Lu	Public Management
Mangai Natarajan	Sociology
Mayra Nieves	Special Advisor to the President
Gabrielle Salfati	Psychology
James Williams	Student
Sabrina Pestel	Presidential Intern and Student
Bettina Muenster	Staff, Office of the President
2. Apologies	
Apologies were noted from: Stephanie Autenrieth, Director of Admissions; Kate McEleney, Student.	
3. Items & Actions	
Item 1: Introductions.	<i>Speaker(s): All members</i>
ACTION: N/A	
Item 2: President Travis gives IAB its charge. Notes diversity of Board and asks for second round of introductions with international background synopsis by each. Communicates the necessity of a global presence by JJC and importance of partnerships. Explains the role of and expectations for IAB and terms of office options for members.	<i>Speaker(s): Jeremy Travis; all members</i>
ACTION: <ul style="list-style-type: none"> <li>Members will function as advisors to the President throughout their membership.</li> <li>BM to follow up with faculty members on terms of office commitments.</li> </ul>	

Item 3: Chair invites comments from Anne Rudman on the report and Committee on International Programs of the Board of Trustees activity.	<i>Speaker(s): Lisandro Perez; Anne Beane Rudman</i>
ACTION: N/A	
Item 4: Chair invites brief overview of current state of affairs from AVP Lopes on International Programs and Studies Abroad activity.	<i>Speaker(s): Lisandro Perez; Anne Lopes</i>
ACTION: N/A	
Item 5: Chair invites comments and suggestions for new JJC Mission Statement.	<i>Speaker(s): Lisandro Perez; selected members</i>
ACTION: <ul style="list-style-type: none"> <li>• Lisandro Perez will draft additions to the Mission Statement and share them with the committee members.</li> <li>• Board members will share any suggestions with Lisandro Perez via email prior to the submission deadline.</li> </ul>	
Item 6: The chair invites committee members to set short-range and long-range priorities for the IAB	<i>Speaker(s): Lisandro Perez; selected members</i>
ACTION: <ul style="list-style-type: none"> <li>• Need to define the role of the IAB. <ul style="list-style-type: none"> <li>➢ Advocate/Proactive – setting agenda for the college to achieve the goals set by the report.</li> <li>➢ Advisory/Reactive –called on regarding specific issues related to education abroad.</li> </ul> </li> <li>• The chair proposed a combination of advocacy and advisory role for the committee with the goal to fulfill the objectives set forth in the report.</li> <li>• BM to follow up with President Travis concerning his vision for the IAB.</li> </ul>	
Item 7: Chair announces next meeting in May (exact time TBD) to continue discussion and finalize members' terms of office commitments.	<i>Speaker(s): Lisandro Perez</i>
ACTION: <ul style="list-style-type: none"> <li>• BM to schedule next meeting and share Action Minutes on JJC website.</li> </ul>	
<b>4. Other Business</b>	
Next Meeting: <i>May, 2014 - exact date and time TBD.</i>	