



JOHN JAY COLLEGE
THE CITY UNIVERSITY OF NEW YORK
OF CRIMINAL JUSTICE

A3 Fall 2008

Dear

Each semester instructors are required to submit attendance records to the Registrar's Office. One or more of your professors have informed us that you have stopped attending their class. Please check with each of your professors regarding this. **Note: Since you are receiving financial aid, your checks have been placed on hold. To remedy this you must complete the remainder of this form. The courses that require verification are listed below. Please have your professor verify that you are in attendance and return this form to the ONE STOP Office so the hold may be removed.**

<u>Course Number</u>	<u>Section</u>	<u>Professor's Name</u>	<u>Professor's Signature</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Student Name: _____ SS#: _____

Processed: _____

Office of Student Financial Services