

John Jay College of Criminal Justice
The City University of New York

MINUTES OF THE EXECUTIVE BOARD

**Monday, February 25, 2008
(Rescheduled from February 7, 2008)**

Opening:

The sixth meeting of the Council of HEOS for the 2007- 2008 academic year was convened by Interim President Carina Quintian at 12:10 pm in room 3121N.

Members Present:

Rulisa Galloway-Perry, Dana Trimboli, Helen Cedeno, Irene O'Donnell, Carina Quintian and Nancy Marshall.

Approval of Minutes:

Minutes for the meeting of February 1, 2008 were not presented.

Announcements:

New Business:

There is no noted agenda for this meeting. William Devine's position on the College Council needs to be filled. Sandra is nominated to take his position on Executive Committee by Dana and Helen seconds the motion.

The general meeting will be held on March 20, 2008. There will be nominations for elections and Council members need to begin to solicit the participation of new blood.

Carina had a conversation with Rosemarie Maldonado during which she addressed many HEO's concerns about the tight schedules associated with evaluations this year and other HEO evaluation concerns. Carina will draft a letter to Counsel Maldonado to summarize their conversation with input from the group which includes:

- Results of HEO Screening, notification process for approvals/denials, notification of approval by Central Office, timeline needs to be clear before holiday break.

Agenda for Next Meeting: Budget Committee, Charter updates, HEO Meet and Greet, HEO Orientation, and Labor Designee Committee.

Adjournment: Meeting was adjourned at 2:10 p.m. by Interim President Carina Quintian. The next Executive Board Meeting will take place on March 5, 2008 at 12 pm in room 3121N.

Minutes submitted by: Dana Trimboli