

**MINUTES OF THE EXECUTIVE BOARD
OF THE COUNCIL OF HEOS**

Thursday, November 17, 2006

Opening:

The third meeting of the Executive Board of the Council of HEOs for the 2006- 2007 academic year was convened by Irene O'Donnell, President, at 12:15 PM in room 610T.

Members Present:

Members in attendance were Irene O'Donnell, Rulisa Galloway-Perry, Kinya Chandler, Sylvia Crespo-Lopez, Bill Devine, Sandra Palleja, Debra Parker, Dana Trimboli and Carina Quintian.

Approval of Minutes

Minutes of the 9/27/06 and 10/10/06 Executive Board meeting were submitted and unanimously approved.

Announcements

There were no announcements.

New Business

We reviewed the Council calendar to add a meeting of the general council on Thursday, February 15, 2007. This meeting is to provide an opportunity for the college vice presidents to address the general council.

President O'Donnell brought to our attention a copy of the 2008 CUNY COMPACT request form which had been forwarded to her from SVP Pignatello. We reviewed the COMPACT and how we thought it pertains to the campus HEOs. Upon further discussion, we realized that we did not have enough time to submit an effective and well prepared proposal, but we discussed, without conclusion, a desire to submit a request for consideration at a later date.

The Board reviewed the charter revision calendar as follows:

- March 1, 2007 - Executive Board must approve a draft of the revised charter
- March 14, 2007- General membership must review and discuss proposed revisions
- April 19, 2007- First of two necessary votes to approve draft charter. General council must have quorum and majority rules.
- May 16, 2007- Second of two necessary votes to approve draft charter. General council must have quorum and majority rules. Approved draft charter is then forwarded to the Secretary to the College Council.

One of the items we would most like to address is term limits for officers of the council

Agenda for the Next Meeting

We will begin the charter review process.

Adjournment

Meeting was adjourned at 1:05 PM by Irene O'Donnell. The next meeting will be at 12:00 PM on Thursday, February 7, 2007 in room 610T.

Minutes submitted by: Kinya Chandler

Approved by: Executive Board